

Publication of the agenda and the approximate times are a guide to, and not a limitation on, the activities of Trustees.

**Central Library, 210 Central Avenue Bellingham, Washington  
Board Room (upper level) – 3:30 p.m.**

<b><u>AGENDA</u></b>	<b><u>TIME (approx.)</u></b>
<b>1. Call to order and introductions</b>	2 min
<b>2. Approve/modify agenda</b>	1 min
<b>3. Public comment</b> This time is set aside for members of the public to make comments or ask questions. We ask that remarks be limited to three to five minutes.	5 min
<b>4. Consent agenda</b> All matters listed on the consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately. <ul style="list-style-type: none"><li>• <b>Communications and FYI</b></li><li>• <b>Minutes</b> June 21, 2016: Regular board meeting</li><li>• <b>Library performance &amp; activity measures</b> June 2016</li><li>• <b>Financial reports</b> Claims: June 2016</li></ul>	2 min
<b>5. Reports</b> <ul style="list-style-type: none"><li>• Library Board members</li><li>• City Council liaison</li><li>• Friends of Bellingham Public Library</li><li>• Library Director</li></ul>	15 min
<b>Time check: 3:55</b>	
<b>6. 2017-2018 Budget</b> <ul style="list-style-type: none"><li>• Preliminary discussion<ul style="list-style-type: none"><li>○ Direction from the City</li></ul></li></ul>	10 min

- |  |        |
|--|--------|
| <b>7. Committee reports</b>  | 10 min |
| <ul style="list-style-type: none"> <li>• Outreach Committee</li> <li>• Facilities Committee <ul style="list-style-type: none"> <li>○ City of Bellingham 2016 Comprehensive Plan Update: next review by City Council of Capital Facilities Chapter is August 1, 1:00-2:30 p.m.</li> </ul> </li> </ul> |        |
| <b>Time check: 4:15</b>  |        |
| <b>8. Library Board Retreat</b>  | 20 min |
| <ul style="list-style-type: none"> <li>• Progress on dates/guests/agenda</li> </ul>  |        |
| <b>9. Level of Service</b>   | 15 min |
| <ul style="list-style-type: none"> <li>• Bellingham Public Library Standard(s) for Library Materials: discussion <ul style="list-style-type: none"> <li>○ Beth Farley, Head of Collection Services; Pam Kiesner and Rick Osen</li> </ul> </li> </ul>   |        |
| <b>10. New business</b>  | 2 min  |
| <b>11. Action items for next meeting</b>   | 2 min  |
| <ul style="list-style-type: none"> <li>• BPL/WCLS Interlocal Agreement, Overview of History, 1986-2016: discussion</li> </ul>  |        |
| <b>Time check: 4:54</b>  |        |
| <b>12. Adjourn</b>   |        |

**Next Regular Library Board Meeting: Tuesday, August 16, 2016 – 3:30 p.m.  
Location: Central Library, 210 Central Avenue  
Bellingham, Washington**

The library meeting rooms are ADA accessible; however, if you require a sign interpreter or other hearing accommodation, please allow the library 48 hours notice. Order of agenda items may be adjusted.

Library Board  
July 19, 2016  
Consent agenda  
Communications

**Jenkins, Wendy K.**

**To:** Kiesner, Pamela N.  
**Subject:** FW: City Council.doc library 7 1 2016.doc

**From:** Julianna Guy [mailto:juliannaguy@comcast.net]  
**Sent:** Thursday, June 30, 2016 11:10 AM  
**To:** LI - Shared Mailbox - Board Of Trustees <library@cob.org>  
**Subject:** Fw: City Council.doc library 7 1 2016.doc

----- Original Message -----

**From:** Julianna Guy  
**To:** [pkiesner@cob.org](mailto:pkiesner@cob.org) ; [library@coc.org](mailto:library@coc.org) ; [klinville@cob.org](mailto:klinville@cob.org)  
**Cc:** [Carol Dukes](#) ; [bev jacobs](#) ; [bill dubay](#) ; [Mary Vermillion](#) ; [jim zander](#) ; [Matt Dennis](#) ; [Rosalie Nast](#) ; [Mike Brunt](#) ; [Jarrett Martin](#)  
**Sent:** Thursday, June 30, 2016 11:09 AM  
**Subject:** City Council.doc library 7 1 2016.doc

**City Council**  
**Bellingham, Washington**                      **July 1, 2016**

*You are called upon to revise and approve our city comprehensive plan during 2016.*

*The Cordata Neighborhood Association has submitted revised wording for Chapter 6, Capital Facilities, Page 53, Fourth Bullet on*  
*July 16, 2015*  
*March 1, 2016*  
*And again on July 1, 2016*

*As follows: " Plan the development of a north satellite library to serve the various portions of the Urban Fringe Subarea and the growing UGA. This facility should include library, community meeting facilities, complete with electronic computing and children reading areas, functionality compatible with the latest library designs."*

*We urge the adoption of this revision.*

*We have recommended a satellite library for 10 years as our northern neighborhoods have added hundreds of residential units without adequate city library presence.*

*Service for the taxpayers in the northend is an imperative we support.*

*We are a small group of concerned citizens, committed to changing our neighborhoods, with your support, for the good of all.*

*Thank you,*

*Cordata Neighborhood Association*

*Jim Zander, President*  
*Cordata Board of Directors.*

*Cc: Mayor Kelli Linville*  
*Neighborhood Associations in Birchwood, King Mountain, Irongate and Meridian*  
*Library Director*  
*Library Trustees*

Library Board  
July 19, 2016  
Consent agenda

# Bellingham Public Library



**Regular Meeting of the Library Board of Trustees**  
**Tuesday, June 21, 2016 – Central Library**  
**3:30 p.m.**

Minutes of Actions and Decisions of the Library Board of Trustees of the Bellingham Public Library as authorized by RCW 27.12.210 and SEC. 7.02 Charter of the City of Bellingham.

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**Board Members Present:** J. Gordon, Marilyn Mastor, Rachel Myers, Tom Barrett and Rick Osen.

**Library Staff:** Pamela Kiesner, Beth Farley, Bethany Hoglund, Janice Keller, Jennifer Vander Ploeg and Wendy Jenkins.

**Others Present:** April Barker, City Council liaison; Mayor Kelli Linville; Michael Cox, WCLS Deputy Director, Faye Hill and Kathie Wilson, Friends of Bellingham Public Library.

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**Call to order and introductions:** Regular session was called to order at 3:31 p.m. by Chair, J. Gordon.

**Approve/modify agenda:** Rick Osen moved to approve the agenda. Rachel Myers seconded. Motion carried.

**Public comment:** Michael Cox, WCLS Deputy Director, commented that it is amazing the lengths our two systems go through to work together and he feels it pays off in the experience we offer our patrons.

**Mayor Kelli Linville:** The Mayor and Board hoped to touch on three subjects: north side service, sustainable funding options, and the feasibility study.

J. stepped in to share the Facilities Committee had looked into the start-up costs for Barkley Branch and estimated the start-up costs for a north side presence. Barkley Branch expenses, in 2008, were a little over \$300,000 with the Barkley Company covering \$200,000 in construction build-out. Start-up costs for a north side satellite is anticipated to be around \$475,000. The Board is not opposed to a north side presence, but we do not currently have the ability to fund.

The Mayor shared that she thinks the library is an essential service, that it is a community amenity that should be available to all for little or no cost. The City is looking at Level of Service (LOS) for all departments because this will help to determine how we can

maintain our current service levels. Tough decisions have to be made, if we want to expand service with a north side satellite, we do not have the money for a new building/expansion study. Tom commented that he sees this as a growth issue, part of the Comprehensive Plan is providing amenities. We can't provide a north side building, but there is a need to be met. The Mayor replied that if the idea is to invest in a satellite and increase service capacity, then the idea of building or renovating Central is pushed back – it is a reality. Service is key for the Mayor. Rachel added that just two weeks ago we brought the branches up to 8 open hours on Saturday, we haven't provided enough access to patrons. The Mayor agreed we need to build up what we have lost. Rachel wondered if funding would continue for these newly opened hours and J. added that our materials budget is very low. The Mayor responded that the goal of the biennial budget is to commit to a longer work plan and the LOS discussion is looking 4 years out – the City is not going to cut the service in that time frame. Rachel said the discussion is not just about new building versus a branch, we dipped into materials so that we could be open more hours. The Mayor responded that it is the job of the City to try to be sensitive to costs and to try to increase the capacity of the budget – the City provides the funding and it is the trustees' job to determine how to use it.

Pam asked when we will receive directions on the budget, and if we will be able to ask for an increase. The Mayor said to assume we will get the same amount as the last budget cycle, determine if there are areas we can cut, then explain if the same money doesn't mean maintaining the same level of service. She is asking all departments to do the same – figure out what you can do to fit into the budgetary box, then explain what you need.

Rachel asked about the possibility of funding a social worker in the library, we already work to connect people with services. The Mayor suggested making sure the library is tuned into the services already offered in the community, adding that nothing prevents the library from volunteering space to the hospital, the Opportunity Council, Unity Care or other organizations. She doesn't think the City should replicate what is already being done in the private sector. Pam commented that the Opportunity Council's Homeless Outreach Team attended a staff meeting and they have been helpful.

J. introduced another topic, a retreat to explore sustainable funding ideas – inviting the Directors of the Spokane Public Library and Seattle Public Library to share what they have learned from their funding studies. The Mayor agreed this was a good idea. J. added that we still have not determined the best use of the feasibility study funding, that a retreat will help determine. He asked if the funding will still be available in 2017. The Mayor answered that she needs to see the Zervas study, hopefully this summer.

Tom pointed out the current Comprehensive Plan has earmarked 2020 for a library site purchase and 2021 for building, and asked if these are just plugged numbers. The Mayor answered that yes, these are unfunded capital projects. The City actually has 350 million in unfunded capital projects that range from street maintenance, to a library and fire stations. We can't see that by looking at the comp plan. She has asked Brian Henshaw to separate out what we are actually funding.

Pam thanked the Mayor for coming to the board meeting.

**Consent agenda:** Tom pointed out he should be listed as absent in the May minutes. Marilyn commented that she was pleased to see the increase in circulation at the colleges. She also wondered if the Mayor is aware that part of the downturn in circulation is directly related to the lack of materials. Pam will discuss this with the Mayor – she may also not be aware of the 40% cut in materials in 2009. Marilyn Mastor moved to approve the May 17, 2016 minutes as amended and the May 2016 performance and activity measures and financial reports. Tom Barrett seconded. Motion carried.

**Board member's report:** Rick reported that he, along with Rachel and April, attended the Boards in Gear presentation. Much of the information was focused on traditional non-profits, but there was relevant information as well. He brought handouts to share with the Board. Rachel and April suggested it would be good to have a work session spent evaluating how effective they are as a board – there is always room for improvement.

Rachel commented on the editorial in Sunday's Herald, *Libraries promote equity, diversity*. Janice drafted the article with feedback from J., Rachel, Rick and Pam. Rachel added that she is so impressed with all of the events library staff present, from baby storytimes, to teens and gaming, to supporting seniors.

**City Council liaison report:** April reported the Council held a moment of silence last night for the Orlando shooting. At the council meeting she mentioned the library as one of the places she sees people from all walks of life. The demographics for 2027 show our youth will be 50% white/50% people of color – if we do not make big changes in our community, the library will be even more necessary.

**Friends of BPL report:** Faye and Kathie reported they made over \$13,500 at the Ski-to-Sea Book Sale, largely because of the hard work the volunteers put in every day sorting books and the generosity of our community. The next sale is the Summer Book Sale August 18-20.

Faye has called a special meeting of their board to review their Mission Statement.

**Library Director's report:** Pam thanked Janice, J., Rachel and Rick for their work on the editorial. Pam sent out a message to staff with a link to the article. We have sent out Tweets and a Facebook message. The library will be a presence at the Pride Parade on July 10.

Pam has shared sustainability strategies information with all staff and with the WCLS management team.

Page Appreciation Days were last Friday and Saturday. Staff provided pizza, treats and a \$10 Co-op gift card to all Pages.

One of our library supporters, Laurie McClain, has passed away. The library was included in her obituary. Kathie added that she was a long-time Friends volunteer.

### **Committee reports**

- Outreach Committee report: Tom met with Terry Bornemann on June 4. Terry was pleased to hear about the increase in branch Saturday hours. He is a big supporter of the library.
- Facilities Committee report: Pam handed out copies of *Public Library Facilities for the Future*, a good document commissioned by the Sno-Isle Library System as they prepared to do a capital facilities plan for their system. Pam pointed out Julie Guy's letter advocating for a north side library presence which is in the packet. She also reminded trustees that City Council will be discussing the chapter in the Capital Facilities Plan that includes the library on June 27. Pam will attend.

**City of Bellingham Level of Service: Sustainability Strategies:** Pam pointed out the copy of the City's Process Schedule that is included in the packet. A few changes have occurred since last month's meeting: Metropolitan Parks District has been grayed out (because of the Greenways Levy on the upcoming ballot); Library Annexation has moved up on the timeline but is still mid-2017. WCLS included in their board packet for today copies of two past annexation studies: the 1977 "Holt" report and the 2009 *Study Committee Report Regarding the Potential for Annexation*. Pam will forward these to trustees in preparation for a future discussion.

**American Library Association (ALA) Statement on Libraries: An American Value:** As the Herald article, *Libraries promote equity, diversity*, was being worked on, it was decided it would be appropriate for the Board to affirm what the ALA document says. Rick commented that the statement is about things that libraries have believed in the whole time, not a reaction, but a long-time commitment. Rick Osen made a motion that the Board reaffirm the ALA statement from 1999 that is encapsulated in the article. Marilyn Mastor seconded. Motion carried.

**2017-2018 Budget:** Pam passed out copies of the 2017-2018 Payroll Update Request. We used this opportunity to update department titles to reflect changes that have been made – for example changing Children's Services to Youth Services. Rachel Myers moved to approve the Payroll Update Request. Tom Barrett seconded. Motion carried.

**Bellingham Public Library/Whatcom County Library System Interlocal Agreement, Overview of History, 1986-2016:** Pam provided background to this agenda item: last year when the Interlocal Agreement was presented to the Board for their approval, Tom asked how the dollar amount was arrived at and questioned if it still makes sense. It was decided that the board would consider this mid-year, prior to next year's agreement. Pam investigated the history and found a 1986 document that described the process used to determine the dollar amount. The process is quite complex and at some point it was decided to use the current year's amount with a yearly increase based on COLA. Pam asked the trustees if they want to discuss a new method. Michael, from WCLS, mentioned that their board discussed it this morning. They

concluded that without hard data on users, it would be difficult to determine an accurate method and they also recognize the real value BPL offers county residents. He added there were raised eyebrows but no proposal to change. Rachel suggested that the conversation about annexation should be addressed first. Rick agreed that the benefits/non-benefits of annexation should be first, that the Interlocal agreement discussion would be a piece of it. Tom thinks that, with cost accounting, a new method could be done easily and he doesn't feel good about the current method, this is tax payer money that is being used. Rick responded he doesn't see how it could be done easily, there are so many variables that a new method would be even more complex, plus it depends on the outcome of the 2017 funding strategies study. Pam will talk with WCLS Director Christine Perkins and then put this item on the agenda for further discussion in August. Rick added that this money goes into the General Fund, so perhaps someone from the City should be involved.

### **Policy review**

- Eligibility for Library Service Policy: Pam reviewed that this revised policy was brought to the Board last month. At that meeting, April questioned the need for photo ID for in-house use of materials and use of digital materials. The library management team discussed this and decided photo ID was not necessary. That change has been made to the policy. Tom Barrett moved to approve the policy as revised. Rachel Myers seconded. Motion carried.

### **Operations update**

- Removing barriers to service: Courtesy renewals – Jennifer Vander Ploeg reported that, starting August 1, automated first renewals on eligible items will go into effect. Approximately 30% are typically not eligible. She is working with Michael Cox from WCLS to determine the process, which will include a notice to patrons.

### **New Business**

- Scheduling a Sustainable Funding Retreat, inviting Seattle Public Library and Spokane Public Library Directors to share what they have learned from their sustainable funding search. Pam will contact the Directors to see what their availability is.
- Next Level of Service standard – materials. Include Beth Farley in the process.

### **Action items for next meeting:**

- Preliminary 2017-2018 budget discussion
- Retreat
- Video Surveillance Policy review

**Meeting adjourned** at 6:05 p.m.

**Next Regular Library Board Meeting – July 19, 2016** at the Central Library, 210 Central Ave, Library Board Room – at 3:30 p.m.

Chair, Library Board of Trustees

ATTEST

Secretary, Library Board of Trustees



**Bellingham Public Library  
Performance & Activity Measures, 2016**

*Library Board  
July 19, 2016  
Consent agenda*

	June-16	June-15	Year to Date 2016	2015	% of change YTD
<b>Holdings - Number of materials in the library's collection</b>					
Physical copies added to the collection	1,812	1,523	10,323	10,829	-4.67%
Electronic copies added to the collection - <b>Hoopla removed March</b>	1,271	1,298	(10,841)	25,718	
Physical copies withdrawn from collection	(259)	(374)	(8,232)	(8,842)	-6.90%
Total physical holdings			190,308	194,900	-2.36%
Total electronic holdings			52,538	53,935	
<b>Total Holdings (Physical and Electronic)</b>			<b>242,846</b>	<b>248,835</b>	<b>-2.41%</b>
<b>Circulation - Number of items checked out or renewed; includes Interlibrary Loan and Outreach activity</b>					
<b>Central Library</b>					
Adult	64,466	60,095	367,418	371,277	-1.04%
Youth	44,375	40,897	227,357	227,610	-0.11%
<b>Sub-Total Central</b>	<b>108,841</b>	<b>100,992</b>	<b>594,775</b>	<b>598,887</b>	<b>-0.69%</b>
<b>Fairhaven Branch</b>					
Adult	3,350	5,436	29,265	34,304	-14.69%
Youth	1,597	2,169	10,736	10,909	-1.59%
<b>Sub-Total Fairhaven</b>	<b>4,947</b>	<b>7,605</b>	<b>40,001</b>	<b>45,213</b>	<b>-11.53%</b>
<b>Barkley Branch</b>					
Adult	3,039	3,778	20,388	22,297	-8.56%
Youth	2,488	2,604	13,958	15,677	-10.97%
<b>Sub-Total Barkley</b>	<b>5,527</b>	<b>6,382</b>	<b>34,346</b>	<b>37,974</b>	<b>-9.55%</b>
<b>Bellingham Technical College</b>					
Adult	167	141	618	592	4.39%
Youth	16	14	58	38	52.63%
<b>Sub-Total BTC</b>	<b>183</b>	<b>155</b>	<b>676</b>	<b>630</b>	<b>7.30%</b>
<b>Whatcom Community College</b>					
Adult	228	209	1,597	1,496	6.75%
Youth	60	55	440	322	36.65%
<b>Sub-Total WCC</b>	<b>288</b>	<b>264</b>	<b>2,037</b>	<b>1,818</b>	<b>12.05%</b>
<b>Western Washington University</b>					
Adult	518	361	3,098	2,657	16.60%
Youth	144	45	1,170	625	87.20%
<b>Sub-Total WWU</b>	<b>662</b>	<b>406</b>	<b>4,268</b>	<b>3,282</b>	<b>30.04%</b>
<b>Online Services</b>					
Hoopla ( <b>removed March, 2016</b> )	0	2,608	0	8,716	
NW Anytime Library Overdrive	12,356	9,772	68,843	58,301	18.08%
Tumblebooks	2,012	6,636	16,456	40,374	-59.24%
Zinio	1,257	1,034	8,889	8,631	2.99%
<b>Sub-Total Online</b>	<b>15,625</b>	<b>20,050</b>	<b>94,188</b>	<b>116,022</b>	<b>-18.82%</b>
<b>Total Circulation</b>	<b>136,073</b>	<b>135,854</b>	<b>770,291</b>	<b>803,826</b>	<b>-4.17%</b>
<b>Holds Activity</b>					
Holds Resolved - BPL staff filling holds for pickup at BPL & WCLS Systems	48,193	47,219	290,041	280,648	3.35%
Holds Filled - holds checked out at BPL, FH, Barkley and WCC	32,284	30,315	187,504	181,284	3.43%
<b>Services</b>					
<b>Persons Visiting - Number of persons counted as they enter the libraries or visit remote website</b>					
Central Library (In February, re-opened Sundays during 2014 school-year)					
Adult	43,495	45,672	269,345	278,070	-3.14%
Youth	14,355	14,281	75,807	76,820	-1.32%
Fairhaven Branch	7,863	6,794	41,259	38,053	8.43%
Barkley Branch	4,298	4,484	22,855	22,331	2.35%
<b>Total Persons Visiting</b>	<b>70,011</b>	<b>71,231</b>	<b>409,266</b>	<b>415,274</b>	<b>-1.45%</b>
<b>Website Visits</b>	45,973	47,364	281,609	278,788	1.01%
This count reflects number of visits to www.bellinghampubliclibrary.org					
<b>Bibliocommons Visits (added July 2014)</b>	13,474	15,058	73,678	68,305	7.87%
This count reflects number of visits to Bibliocommons					
<b>Total Website Visits</b>	<b>59,447</b>	<b>62,422</b>	<b>355,287</b>	<b>347,093</b>	<b>2.36%</b>
<b>Computer Usage - Number of sessions</b>					
Central Library					
Adult & Teen (30 terminals)	5,385	6,393	33,102	38,897	-14.90%
Childrens (3 terminals)	267	238	1,298	1,227	5.79%
Fairhaven Branch (7 terminals)	670	691	3,443	3,180	8.27%
Barkley Branch (4 terminals)	261	273	1,534	1,570	-2.29%
<b>Total Computer Usage</b>	<b>6,583</b>	<b>7,595</b>	<b>39,377</b>	<b>44,874</b>	<b>-12.25%</b>
<b>New Borrowers Registered</b>					
Central Library	533	747	2,982	3,381	-11.80%
Fairhaven Branch	71	58	248	185	34.05%
Barkley Branch	59	47	165	162	1.85%
<b>Total New Borrowers Registered</b>	<b>663</b>	<b>852</b>	<b>3,395</b>	<b>3,728</b>	<b>-8.93%</b>
<b>Programs - Library sponsored or co-sponsored educational, recreational, or cultural programs</b>					
Programs	107	130	698	729	-4.25%
Attendees	3,354	4,314	19,944	22,534	-11.49%
<b>Volunteer Hours</b>	443	542	3,675	4,327	-15.07%

Library Board  
 July 19, 2016  
 Consent agenda

LIST OF CLAIMS AGAINST THE BOARD OF LIBRARY TRUSTEES AND THE CITY OF BELLINGHAM TO BE CONSIDERED AND APPROVED AT THE REGULAR BOARD MEETING OF JULY 19, 2016, IN ACCORDANCE WITH RCW 27.12.210 AND 27.12.240.

	VENDOR	AMOUNT
<b>ADMINISTRATION</b>		
Communications/ITSD charges	City of Bellingham (Interfund)	2,250.00
Key copies	Accurate Lock & Security	7.02
Art hanging system, misc. supplies	Amazon.com	716.43
Database overlay	Bibliocommons	8,298.02
Printing	Copy Source	2,583.69
Water @ Barkley Branch	Crystal Springs	6.52
Connections networking software	eSecurity To Go	3,215.35
New Ideas in Collection Development seminar	EventBrite Solutions	421.88
Back-up software	Ivoxy Consulting	815.25
Name tags	Laserpoint Awards	35.33
Service webinar	LibraryWorks, Inc.	78.00
Security software maintenance	Ninite.com	20.00
Office supplies; toner; label tape	Office Depot	(124.42)
Toner	OfficeMax	164.08
150 computer licenses	Radmin	2,529.45
Fans	Seville Classics	65.68
Barkley operating costs	Talbot Services LLC	533.33
Boards in Gear workshop	Washington Nonprofits	15.00
Employee scheduling software	WhenToWork	400.00
	<b>ADMINISTRATION Sub Total</b>	<b>\$22,030.61</b>
<b>PUBLIC SERVICE</b>		
Disinfecting wipes	Amazon.com	110.20
Ergo desk top	Blackburn Office Equipment	901.45
Program supplies	Cresflin	249.08
Library materials returned	Library Refunds	88.88
Room reservation cancellations	Library Refunds	100.00
Program supplies	Michael's	49.42
Lost ILL book	Nampa Public Library	19.98
Copier paper; program supplies; hold folders	Office Depot	397.05
Copier costs	Ricoh USA	2,353.30
Lost ILL book	Salt Lake City Public Library	19.95
Display case glass	Todhunter Brothers Glass	199.25
Toy disinfectant	Toys R Us	32.56
DVD & CD mailers	Uline	472.31
Debt collection	Unique Management Services	295.35
ILL postage	USPS	69.00
B & O taxes	WSDR	19.52
	<b>PUBLIC SERVICE Sub Total</b>	<b>\$5,377.30</b>
<b>OUTREACH</b>		
Diesel fuel	Reisner Distributor	87.35
Van maintenance & repair	City of Bellingham (Interfund)	677.00
	<b>OUTREACH SERVICES Sub Total</b>	<b>\$764.35</b>

**TECHNICAL SERVICES**

ILL & tech services

OCLC	2,050.12
<b>TECHNICAL SERVICES Sub Total</b>	<b>\$2,050.12</b>

**LIBRARY ACQUISITIONS**

Books, recorded books, CDs, DVDs  
Books  
Books  
Books  
DVDs, CDs, recorded books  
eBooks, audiobooks  
Books

Amazon.com & other credit purchases	801.73
Baker & Taylor	22,933.63
Cole Information Services	454.31
Grey House Publishing	502.25
Midwest Tape	5,810.52
Overdrive Inc	2,905.23
Village Books	93.96
<b>LIBRARY ACQUISITIONS Sub Total</b>	<b>\$33,501.63</b>

**GIFT FUND**

Summer Reading prizes - puppets  
Books  
Bellingham Families Magazine-Summer Reading  
Humanities Washington Prime Time Program  
Books  
Humanities Washington Prime Time Program  
Humanities Washington Prime Time Program  
Books  
Humanities Washington Prime Time Program  
Humanities Washington Prime Time Program  
Humanities Washington Prime Time Program  
Humanities Washington Prime Time Program  
Summer Reading supplies  
Books

Amazon.com	168.70
Baker & Taylor	1,880.47
Bellingham Herald	440.00
Cash N Carry	17.17
Center Point Large Print	93.79
Chipotle	402.19
Costco	70.38
Gale	198.98
Haggen	19.96
McKay's Taphouse	250.66
Safeway	6.00
Subway	(273.42)
Upstart Education Press	632.17
Woodenboat	76.34
<b>GIFT FUND ACQUISITIONS Sub Total</b>	<b>\$3,983.39</b>

**TOTAL GENERAL FUND** \$63,724.01

**TOTAL CLAIMS** \$67,707.40