

Publication of the agenda and the approximate times are a guide to, and not a limitation on, the activities of Trustees.

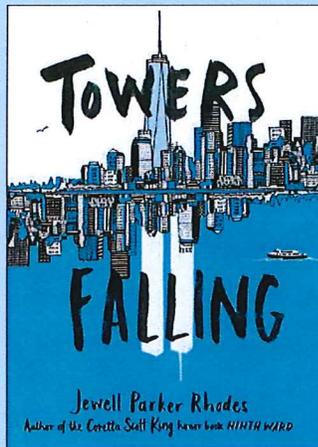
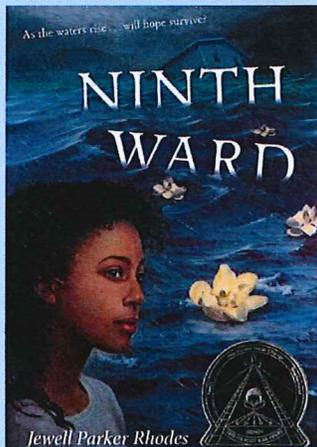
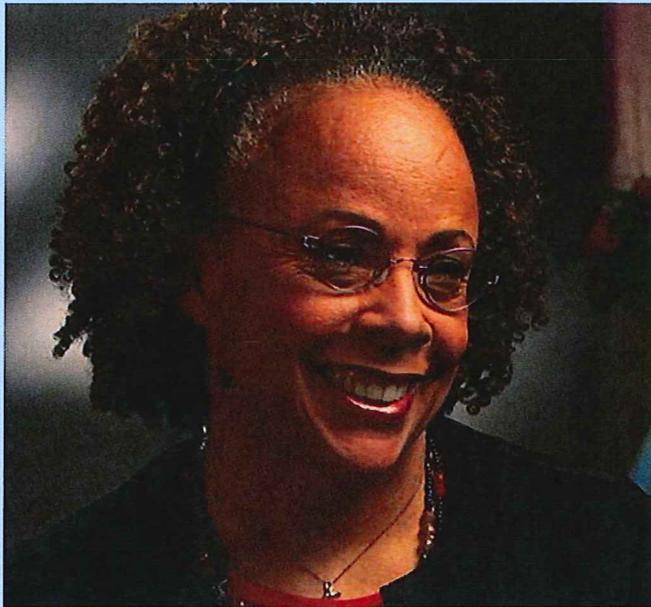
**Barkley Branch Library, 3111 Newmarket Street, Suite 103  
Bellingham, Washington – 3:30 p.m.**

<b>AGENDA</b>	<b>TIME (approx.)</b>
<b>1. Call to order and introductions</b>	2 min
<b>2. Approve/modify agenda</b>	1 min
<b>3. Public comment</b> This time is set aside for members of the public to make comments or ask questions. We ask that remarks be limited to three to five minutes.	5 min
<b>4. Consent agenda</b> All matters listed on the consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately. <ul style="list-style-type: none"><li>• <b>Communications and FYI</b></li><li>• <b>Minutes</b> March 21, 2017: Regular board meeting</li><li>• <b>Library performance &amp; activity measures</b> March 2017</li><li>• <b>Financial reports</b> Claims: March 2017 1<sup>st</sup> Quarter Financial Report</li></ul>	2 min
<b>5. Reports</b> <ul style="list-style-type: none"><li>• Library Board members</li><li>• City Council liaison</li><li>• Friends of Bellingham Public Library</li><li>• Library Director</li></ul>	10 min
	<b>Time check: 3:50</b>
<b>6. Events update</b> <ul style="list-style-type: none"><li>• Janice Keller, Communications, Community Relations &amp; Programming Manager</li></ul>	5 min
<b>7. Barkley Branch Library update</b>	5 min
<b>8. Rates and Fees</b> <ul style="list-style-type: none"><li>• Elimination of \$.50 fee for Adult Holds not picked up</li></ul>	15 min
	<b>Time check: 4:15</b>

- |   |                         |
|---|-------------------------|
| <b>9. RFQ for Library Consultant Study - update</b>     | 20 min                  |
| • Rick Osen, Board Trustee                              |                         |
| <b>10. Board housekeeping</b>                           | 5 min                   |
| • Committee members - new member for Outreach Committee |                         |
| <b>11. New business</b>                                 | 2 min                   |
| <b>12. Action items for next meeting</b>                | 2 min                   |
| <b>13. Adjourn</b>                                      | <b>Time check: 4:44</b> |

**Next Regular Library Board Meeting: Tuesday, May 16, 2017 – 3:30 p.m.**  
**Location: Central Library, 210 Central Avenue**  
**Bellingham, Washington**

The library meeting rooms are ADA accessible; however, if you require a sign interpreter or other hearing accommodation, please allow the library 48 hours notice. Order of agenda items may be adjusted.



AWARD-WINNING AUTHOR & TEACHER

# JEWELL PARKER RHODES

## APRIL 19 & 20, 2017

### What is history?

### Why does it matter?

### How do I fit in to major events?

### What impact do they have on me & my community?

Award-winning author Jewell Parker Rhodes tackles tough questions and timely topics through the power of story. With expertly crafted characters and carefully researched historical events, she inspires conversations about who we are, how we fit into our communities, and the power of love and resilience.

Both events are **FREE**

### WEDNESDAY, APRIL 19

6:30 - 7:30 p.m.

Bellingham Public Library  
Central Library Lecture Room

### Towers Falling

Jewell Parker Rhodes discusses *Towers Falling* her powerful novel that explores the impact of 9/11 and how communities grow and heal. She inspires us to consider how we are all influenced by history, and that "history is about feelings, too."

### THURSDAY APRIL 20

3:30 p.m. Exhibition Preview

4:00 - 5:00 p.m. Lecture

Whatcom Museum, Lightcatcher Building

### Ninth Ward

Jewell Parker Rhodes discusses *Ninth Ward*, set in New Orleans during Hurricane Katrina, a deeply emotional story of love, resilience, and transformation. Held amid the exhibition *The Katrina Decade: Images of an Altered City*, you'll be immersed in the power of history, nature, and the strength of the human spirit.

**MORE INFORMATION:**

[WWW.BELLINGHAMPUBLICLIBRARY.ORG](http://WWW.BELLINGHAMPUBLICLIBRARY.ORG)

[WWW.WHATCOMMUSEUM.ORG](http://WWW.WHATCOMMUSEUM.ORG)

**EVENTS HOSTED BY:**



# Bellingham Public Library



## Regular Meeting of the Library Board of Trustees Tuesday, March 21, 2017 – Central Library 3:30 p.m.

Minutes of Actions and Decisions of the Library Board of Trustees of the Bellingham Public Library as authorized by RCW 27.12.210 and SEC. 7.02 Charter of the City of Bellingham.

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**Board Members Present:** J. Gordon, Rachel Myers, Rick Osen, Rebecca Craven and Jim McCabe

**Library Staff:** Nancy Kerr, Lola Estelle, Beth Farley, Janice Keller and Wendy Jenkins

**Others Present:** April Barker, City Council Liaison; Faye Hill, Friends of BPL; Tom Barrett and Catherine Huhndorf, members of the public

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**Call to order and introductions:** Regular session was called to order at 3:32 p.m. by Chair, J. Gordon.

**Welcome new library trustees:** J. invited our new trustees to introduce themselves. Jim McCabe considers himself a newcomer to the community – he moved here 16 years ago. He has served as a volunteer on many local boards and committees, including serving on the city's Transportation Commission, Parks and Recreation Advisory Board, and Bellingham Sister Cities. He has been a member of the library's book club group for over 8 years and believes it all comes together at the library.

Rebecca Craven is also a 16 year "newby." She is a recent empty nester and thinks it is time to return to civic duty. She is a long-time library user. Her kids grew up walking to Fairhaven Branch. She is hoping to improve our already-strong library. She currently is the Program Director with the non-profit Pipeline Safety Trust. She has served as a volunteer at Larrabee Elementary School and on the board for Brigid Collins.

**Approve/modify agenda:** Rick Osen moved to approve the agenda. Rachel Myers seconded. Motion carried.

**Public comment:** J. presented a gift to Tom Barrett in honor of the contributions he made to the library and the city. Tom stated that he enjoyed the time he spent as a trustee, but believes we have a great new director and trustees.

Catherine Huhndorf introduced herself as a citizen and library lover. She expressed concern that at times there isn't a Security Attendant on duty. She questioned why there isn't a back-

up attendant. J. responded that the City provides a set budget for the position, when someone is out sick, there isn't funding to replace. Beth Farley added that we have three 20-hour positions so that we can cover most open hours, but if someone takes leave, there isn't anyone to fill in. J. suggested we request more police walk-throughs if we have a predictable time without coverage. Nancy commented that the police response time is good here, plus she has noticed the police are very respectful to our patrons. Beth added that all staff are aware that they can call 911 at any time. Catherine thanked everyone for the helpful information.

**Consent agenda:** Jim commented that the claims document does not have a year-to-date column for comparison. Wendy responded that we provide a quarterly report that does show year-to-date; the 1<sup>st</sup> quarterly report will be next month. Rick Osen moved to approve the February 21, 2017 Regular meeting minutes, the February 27, 2017 Sustainable Funding Retreat meeting minutes and the February 2017 performance and activity measures and financial reports. Rachel Myers seconded. Motion carried.

**Board member reports:** Rick attended the February Cornwall Park Neighborhood Association Meeting – there were 80-100 attendees! Rick has been asked to be on their board.

Rachel provided kudos to staff for the new website, stating it is awesome, well thought through and intuitive.

**City Council liaison report:** April said there has been much community concern about the recent unfortunate shooting, adding that our police go above and beyond. She found it poignant that the young man held onto his sleeping bag until the last moment – she feels this is part of the community's homelessness and mental illness issues. April reported the Mayor is back from vacation and council is looking at jail alternatives.

**Friends of BPL report:** Faye reported the Friends earned \$9,700 at their March book sale. As always, there was a lot of hard work put in by volunteers. At their recent board meeting they voted to use the remaining \$1,000 in the Vicky Marshall fund for a Parent Education series – they are working with Bethany on this. National Library Week is in April and the Friends are planning activities to honor staff. Their Annual Meeting is on Saturday, April 22 at the Fairhaven Branch Fireplace Room. Nancy will be the keynote speaker. Faye invited all of the trustees.

**Library Director's report:** Nancy welcomed Jim and Rebecca and thanked Tom for his service and excellent baked goods.

We will be holding Page interviews next week – there were over 100 applications. We also have a job posting for an Adjunct Librarian.

The library is being re-roofed this summer. Representatives from Facilities stopped in, requesting input about program times to avoid.

Wendy worked with the Fire Department to get new Knox Box key boxes on the outside of our buildings; there was a break-in concern with the older key boxes.

We received donations in the amount of \$300, earmarked for Children's Programming, and \$1,000 for the purchase of books, CDs and DVDs.

Janice and Nancy met with staff from Red Rokka, the firm that has been doing much of the PR and marketing work for WCLS. This would be a good future source if we ever need some short-term freelance design work.

Nancy plans to attend the first portion of the City Council retreat this Saturday, where they will be discussing Sustainable Funding options citywide.

**Sustainable Funding Retreat:** Though it was unfortunate the retreat needed to be held on a Monday, which limited attendance, the retreat did provide the opportunity to capture the experience of the Seattle and Spokane library systems sustainability studies. Andrew Chanse provided copies of the study that Spokane Public Library did as part of their levy process. Marcellus Turner shared the process that Seattle Public Library went through and included a helpful spreadsheet of funding options.

Currently, the board has three standing committees: Outreach (Rachel only); Facilities (J. and Rick) – on hold for the present time; and Sustainable Funding (J. and Rick). Rick is working with Brian Heinrich, Deputy Administrator. Rick reported that they hope to get the sustainable funding study process started in April. The first steps are to identify a timeline, a process and what we hope to accomplish. Brian is hoping we can provide funding direction by October so that it can be folded into the city's supplemental budget process. We do intend to hire a consult. Rick shared the Seattle funding options spreadsheet with Brian; we need to develop a similar spreadsheet along with what service we want to provide. We need to determine what budget we are looking for that is sustainable and how to make up the difference from where we are at and where we would like to be.

J. added that we don't know what the Mayor would like this to look like, but we do know she wants us to explore annexation. It is important that we include a cultural assessment, county systems operate differently from city systems. We need to engage the community in this conversation and have an open and transparent conversation – what is in the best interests of our community? Both Seattle and Spokane chose a levy which supplements General Funds.

Rachel commented that it is worth noting that two trustees are working with the city – J. (and Nancy) with the Mayor and Rick with Brian.

Jim asked how the consultant selection process works. Rick responded that he thinks it will be the Board and the Mayor's office choosing.

**Rates and Fees:** Elimination of the \$.50 fee for Adult Holds not picked up: libraries across the country have been eliminating this fee. It was originally intended as an impetus for patrons to pick up their holds, but the fee takes a lot of staff time and confuses and upsets patrons. The fee also removes the opportunity of staff knowing their patrons and being able to place a hold on their behalf – if there is a penalty, staff cannot do this. Currently, this fee, as well as all other revenues, goes into the General Fund. Nancy commented that the library trend is to remove barriers for service, but this can hurt revenues. We are considering this now because

WCLS is looking to remove this fee and this could cause confusion for our patrons. April suggested that we bring this up with the Mayor before we decide. We will know next week if WCLS approves this.

Janice added another fee we will be looking at in the near future is Community Room rental fees. There are many different elements to it and relevant information will be provided, such as what other local organizations charge and how other library systems handle this.

**Level of Service Standards – Materials:** Rick reported that the board established two Levels of Service in 2016, one for Facilities (square feet per capita) and one for Open Hours. The board chose Library Materials Collection for the third LOS to tackle. Rick, Pam and Beth began working on this last year, and the work has continued this year with Nancy. In the packet is a copy of the draft that the committee is recommending, based on materials expenditure per capita. As with the first two LOSs, we are at the lower level –\$5.00 per capita for materials. We have a high circulation per capita and a very high turnover rate, resulting in faster deterioration of materials. People are waiting longer for items. Jim commented that, because we share with WCLS, we do have access to more items. Rick added that we do not have a collection development policy between the two library systems, so we do not have input into their selection, plus, in a consortium, it is ethical to pull your own weight. Nancy commented that this is the first system she has seen where consortium-involved libraries weren't required to spend a percentage of their budget on materials. Beth mentioned that having access to WCLS materials is a benefit for online users (they can place requests), but shelf browsers do not have that availability.

Rick Osen moved to accept the Level of Service Standards for Library Materials Collections as presented. Rachel Myers seconded. Motion carried.

**Whatcom READS! update:** Janice thanked Rachel for presiding over the Mount Baker Theatre event. She received applause for her comment, "At a time when alternative facts, fake news and access to information are constantly in the news, libraries and the freedoms and resources they promote are more important than ever." There were six presentations from March 9-11. There was slightly lower attendance this year, but many great, heart-felt, conversations.

BPL will be the lead agency for Whatcom READS! 2018. The book chosen for 2018 is *Your Heart is a Muscle the Size of a Fist*, by Sunil Yapa, which was recently nominated for a PEN/Faulkner award. The book is based on the 1999 WTO protests in Seattle and told in multiple voices. Rebecca commented that it is timely, accessible and relatable to the region. Janice provided special thanks to the Friends who are a significant donor for this event.

**Action items for next meeting:**

- Board committee assignments: Jim asked what is involved with the Outreach Committee. Rachel responded the idea is to keep in contact with City Council and other community partners, such as neighborhood meetings, adding that Janice is a good resource for contacts. Once the Sustainable Funding study is in process, the board can determine assignments. Andrew mentioned at the retreat that Spokane held joint meetings between the library board and city council. April commented that

Council has been discussing the idea of town-hall type meetings, for instance on housing – perhaps the library would be a good topic.

**Meeting adjourned** at 5:20 p.m.

**Next Regular Library Board Meeting – April 18, 2017** at the Barkley Branch Library, 3111 Newmarket Street #103, Library Board Room – at 3:30 p.m.

Chair, Library Board of Trustees

ATTEST  
Secretary, Library Board of Trustees

DRAFT

## Bellingham Public Library Performance & Activity Measures, 2017

			Year to Date		% of change YTD
	March-17	March-16	2017	2016	
<b>Holdings</b> - Number of materials in the library's collection					
Physical copies added to the collection	2,258	1,715	5,673	4,964	14.28%
Electronic copies added to the collection - <i>Hoopla removed March, 2016</i>	807	-30,288	2,430	-13,715	-117.72%
Physical copies withdrawn from collection	(410)	(2,802)	(1,170)	(7,404)	-84.20%
Total physical holdings			197,258	185,777	6.18%
Total electronic holdings			60,274	49,664	21.36%
<b>Total Holdings (Physical and Electronic)</b>			<b>257,532</b>	<b>235,441</b>	<b>9.38%</b>
<b>Circulation</b> - Number of items checked out or renewed; includes Interlibrary Loan and Outreach activity					
<b>Central Library</b>					
Adult	59,004	62,091	166,908	178,051	-6.26%
Youth	38,857	38,232	109,691	109,596	0.09%
<b>Sub-Total Central</b>	<b>97,861</b>	<b>100,323</b>	<b>276,599</b>	<b>287,647</b>	<b>-3.84%</b>
<b>Fairhaven Branch</b>					
Adult	7,509	4,839	19,960	17,003	17.39%
Youth	2,356	1,710	6,550	5,246	24.86%
<b>Sub-Total Fairhaven</b>	<b>9,865</b>	<b>6,549</b>	<b>26,510</b>	<b>22,249</b>	<b>19.15%</b>
<b>Barkley Branch</b>					
Adult	5,231	3,384	13,964	11,204	24.63%
Youth	3,169	2,500	8,405	7,170	17.22%
<b>Sub-Total Barkley</b>	<b>8,400</b>	<b>5,884</b>	<b>22,369</b>	<b>18,374</b>	<b>21.74%</b>
<b>Bellingham Technical College</b>					
Adult	95	119	246	335	-26.57%
Youth	7	11	23	39	-41.03%
<b>Sub-Total BTC</b>	<b>102</b>	<b>130</b>	<b>269</b>	<b>374</b>	<b>-28.07%</b>
<b>Whatcom Community College</b>					
Adult	399	283	944	814	15.97%
Youth	100	93	289	218	32.57%
<b>Sub-Total WCC</b>	<b>499</b>	<b>376</b>	<b>1,233</b>	<b>1,032</b>	<b>19.48%</b>
<b>Western Washington University</b>					
Adult	547	510	1,453	1,299	11.86%
Youth	218	230	540	607	-11.04%
<b>Sub-Total WWU</b>	<b>765</b>	<b>740</b>	<b>1,993</b>	<b>1,906</b>	<b>4.56%</b>
<b>Online Services</b>					
Hoopla ( <i>removed March 2016</i> )	0	0	0	0	
NW Anytime Library Overdrive	13,693	11,430	39,263	33,398	17.56%
Tumblebooks	703	3,019	4,860	8,725	-44.30%
Zinio	1,340	1,692	4,716	5,018	-6.02%
<b>Sub-Total Online</b>	<b>15,736</b>	<b>16,141</b>	<b>48,839</b>	<b>47,141</b>	<b>3.60%</b>
<b>Total Circulation</b>	<b>133,228</b>	<b>130,143</b>	<b>377,812</b>	<b>378,723</b>	<b>-0.24%</b>
<b>Holds Activity</b>					
Holds Resolved - BPL staff filling holds for pickup at BPL & WCLS Systems	54,224	51,700	149,282	147,413	1.27%
Holds Filled - holds checked out at BPL, FH, Barkley and Connections	34,189	33,105	95,859	94,495	1.44%
<b>Services</b>					
<b>Persons Visiting</b> - Number of persons counted as they enter the libraries or visit remote website					
<b>Central Library</b>					
Adult	46,564	48,541	128,426	138,347	-7.17%
Childrens	13,745	13,276	38,487	38,124	0.95%
Fairhaven Branch	6,762	7,456	20,225	20,440	-1.05%
Barkley Branch	3,824	3,589	11,169	11,121	0.43%
<b>Total Persons Visiting</b>	<b>70,895</b>	<b>72,862</b>	<b>198,307</b>	<b>208,032</b>	<b>-4.67%</b>
<b>Website Visits</b>	42,864	49,705	126,663	145,918	-13.20%
This count reflects number of visits to <a href="http://www.bellinghampubliclibrary.org">www.bellinghampubliclibrary.org</a>					
<b>Bibliocommons Visits</b>	9,614	11,664	30,979	36,640	-15.45%
This count reflects number of visits to Bibliocommons					
<b>Total Website Visits</b>	<b>52,478</b>	<b>61,369</b>	<b>157,642</b>	<b>182,558</b>	<b>-13.65%</b>
<b>Computer Usage</b> - Number of sessions					
<b>Central Library</b>					
Adult & Teen (30 terminals)	6,268	6,378	17,186	17,782	-3.35%
Childrens (3 terminals)	228	232	645	714	-9.66%
Fairhaven Branch (7 terminals)	728	646	1,940	1,842	5.32%
Barkley Branch (4 terminals)	326	288	853	832	2.52%
<b>Total Computer Usage</b>	<b>7,550</b>	<b>7,544</b>	<b>20,624</b>	<b>21,170</b>	<b>-2.58%</b>
<b>New Borrowers Registered</b>					
Central Library	570	482	1,452	1,478	-1.76%
Fairhaven Branch	49	55	148	131	12.98%
Barkley Branch	37	22	88	69	27.54%
<b>Total New Borrowers Registered</b>	<b>656</b>	<b>559</b>	<b>1,688</b>	<b>1,678</b>	<b>0.60%</b>
<b>Programs</b> - Library sponsored or co-sponsored educational, recreational, or cultural programs					
Programs	147	139	389	358	8.66%
Attendees	3,796	4,917	10,005	10,791	-7.28%
<b>Volunteer Hours</b>	<b>852</b>	<b>912</b>	<b>1,713</b>	<b>1,830</b>	<b>-6.39%</b>

LIST OF CLAIMS AGAINST THE BOARD OF LIBRARY TRUSTEES AND THE CITY OF BELLINGHAM TO BE CONSIDERED AND APPROVED AT THE REGULAR BOARD MEETING OF APRIL 18, 2017, IN ACCORDANCE WITH RCW 27.12.210 AND 27.12.240.

	VENDOR	AMOUNT
<b>ADMINISTRATION</b>		
Communications/ITSD charges	City of Bellingham (Interfund)	1,926.00
Library cards	Able Card LLC	1,955.74
Toner; supplies, headphones	Amazon.com	386.55
Anti-fatigue mat	Bay City Supply	68.48
Reader's Advisory meeting	Katie Bray	17.47
Printing	Copy Source	735.40
Water pitcher/filters	Costco	59.93
Water @ Barkley Branch	Crystal Springs	7.61
Laminate/cases	Demco	740.48
Cable ties	Hardware Sales	5.65
Library Elf	Jandi Enterprises	480.00
Name tags	Laserpoint Awards	46.20
Lost Interlibrary loan items	Lost items from other libraries	14.99
Security software maintenance	Ninite.com	21.74
Office supplies; copier paper	Office Depot	904.93
Program supplies	Petty Cash	110.24
Copier expenses	Ricoh	1,642.62
Horizon software maintenance	Sirsidynix	27,903.55
Labels	Stickybusiness.com	852.32
Barkley operating costs	Talbot Services LLC	533.33
Microfische machine lease	Technology Unlimited	339.14
Patron headphones	Today's Classroom	126.63
ILL mailers	Uline	402.86
Debt collection service	Unique Management Services	653.35
ILL postage	USPS	22.50
Receipt paper	WCP Solutions	845.34
	<b>ADMINISTRATION Sub Total</b>	<b>\$40,803.05</b>
<b>PUBLIC SERVICE</b>		
Library materials returned	Library Refunds	28.94
Room reservation cancellations	Library Refunds	50.00
B & O taxes	WSDR	23.63
	<b>PUBLIC SERVICE Sub Total</b>	<b>\$102.57</b>
<b>OUTREACH</b>		
Diesel fuel	Reisner Distributor	102.28
Van maintenance & repair	City of Bellingham (Interfund)	1,136.00
	<b>OUTREACH SERVICES Sub Total</b>	<b>\$1,238.28</b>
<b>TECHNICAL SERVICES</b>		
Book processing	Baker & Taylor	3,881.11
CD & DVD processing	Midwest Tape	2,202.86
ILL & tech services	OCLC	2,086.69
	<b>TECHNICAL SERVICES Sub Total</b>	<b>\$8,170.66</b>

**LIBRARY ACQUISITIONS**

Books, recorded books, CDs, DVDs	Amazon.com & other credit purchases	661.85
Books	Baker & Taylor	14,163.36
Books	Cavendish Square Publishing	207.96
Books	Center Point Large Print	93.79
Periodicals, electronic databases	Ebsco Subscription Services	1,237.00
Books	Grey House Publishing	509.86
Database	Mango Languages	3,386.25
DVDs, CDs, recorded books	Midwest Tape	8,590.11
eBooks, audiobooks	Overdrive Inc	1,894.86
DVDs	Paypal	81.74
Databases	Proquest	3,658.00
	<b>LIBRARY ACQUISITIONS Sub Total</b>	<b>\$34,484.78</b>

**GIFT FUND**

Summer Reading supplies	Amazon.com	272.64
Books	Baker & Taylor	2,591.52
Books	Center Point Large Print	93.79
Program supplies	Costco	56.96
Teen programming	Fred Meyer	28.52
Books	Gale	198.98
Teen programming	H Mart	22.70
Sustainable Funding Retreat	Haggen	185.44
Teen programming	McKay's Taphouse	33.40
	<b>GIFT FUND ACQUISITIONS Sub Total</b>	<b>\$3,483.95</b>

**TOTAL GENERAL FUND** \$84,799.34

**TOTAL CLAIMS** \$88,283.29

GL787

WKD - QUARTERLY REPORT - GF

Report Format 712

Acc.Period 3 ending March 31, 2017

Transaction status 1  
Rounding to Whole Dollars

		YTD Actual	Adopted Budget	Revised Budget	Variance From Revised	%% Complete
Dpt 0190	LIBRARY					
Grp 191	LIBRARY ADMINISTRATION					
ExO 010	SALARIES & WAGES	66,856	256,036	256,036	189,180	26.1
ExO 020	PERSONNEL BENEFITS	27,005	110,529	110,529	83,523	24.4
ExO 030	SUPPLIES	11,667	79,784	79,784	68,117	14.6
ExO 040	SERVICES	72,688	366,226	366,226	293,538	19.9
ExO 050	INTERGOVT SERVICES PAYMENTS		6,500	6,500	6,500	
Grp 191	LIBRARY ADMINISTRATION	178,216	819,075	819,075	640,859	21.8
Grp 193	LIBRARY SERVICES					
ExO 010	SALARIES & WAGES	473,069	1,899,743	1,899,743	1,426,675	24.9
ExO 020	PERSONNEL BENEFITS	204,453	838,151	838,151	633,698	24.4
ExO 030	SUPPLIES	106,825	406,465	406,465	299,640	26.3
ExO 040	SERVICES	8,672	30,205	30,205	21,533	28.7
Grp 193	LIBRARY SERVICES	793,019	3,174,564	3,174,564	2,381,545	25.0
Grp 195	LIBRARY FACILITIES					
ExO 040	SERVICES	76,370	457,103	457,103	380,732	16.7
Report Final Totals		1,047,606	4,450,742	4,450,742	3,403,136	23.5

BELLINGHAM PUBLIC LIBRARY RATES and FEES  
Effective March 24, 2016

Library Rates and Fees are set by the Library Board of Trustees		Last Revised	2012 Revenue	2013 Revenue	2014 Revenue	2015 Revenue	2016 Revenue
Description	Rate or Fee						
<b>Overdue fines</b>							
Adult holds on any card (2 day grace period)	\$ .25/day/item	2013	\$125,886	\$110,073	\$111,791	\$98,280	\$87,789
Children's and Young Adult (teen) items	no fine	2016					
Maximum fines		2013					
Paperback, magazine, Youth items	\$5.00						
All other Adult materials	\$10.00						
<b>Other fees</b>							
Adult Holds not picked up	\$0.50	2005	\$4,899	\$5,618	\$3,205	\$5,902	\$5,743
Non-Resident borrower fee	\$52/year	2008	\$1,694	\$1,581	\$1,187	\$1,110	\$679
Senior Non-Resident borrower fee	\$26/year	2008					
Visitor fee	\$5/month	2005					
Library Card replacement	\$1.00	2010	\$1,595	\$1,619	\$1,566	\$1,219	\$1,067
Photocopies/Print copies		2009	\$14,347	\$14,304	\$14,443	\$15,162	\$15,308
Black and White	.15/copy						
Color	.50/copy						
Interlibrary Loans (postage only)	cost	eliminated 2012	\$129	\$530	\$392	\$209	\$304
Lost and Damaged Library Materials	replacement cost	2010	\$11,385	\$13,018	\$20,397	\$17,738	\$17,959
Processing fee (for lost or damaged items)	\$0.00	eliminated 2016	\$2,469	\$4,022	\$3,548	\$1,360	\$0
In-depth research	\$0.00	eliminated 2016	\$318	\$301	\$255	\$0	\$0
<b>Facility use rates</b>							
Central Library Lecture Room		2013	\$28,956	\$29,167	\$27,314	\$31,801	\$28,030
Non-Commercial Groups	\$25/hour						
Commercial	\$50/hour						
Central Library Conference Room							
Non-Commercial Groups	\$15/hour						
Commercial	\$25/hour						
Fairhaven Branch Auditorium							
Non-Commercial Groups	\$25/hour						
Commercial	\$65/hour						
Fairhaven Branch Fireplace Room							
Non-Commercial Groups	\$20/hour						
Commercial	\$40/hour						
Fairhaven Branch Northwest Room							
Non-Commercial Groups	\$20/hour						
Commercial	\$40/hour						