



**Regular Meeting of the Library Board of Trustees  
Tuesday, January 19, 2021 – Zoom meeting  
3:30 p.m.**

Minutes of Actions and Decisions of the Library Board of Trustees of the Bellingham Public Library as authorized by RCW 27.12.210 and SEC. 7.02 Charter of the City of Bellingham.

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**Board Members Present:** Rick Osen, Jim McCabe, Rebecca Craven, Vernon (Damani) Johnson and Kristy Van Ness

**Library Staff:** Rebecca Judd, Annette Bagley, Bethany Hoglund, Jon McConnel, Jennifer Vander Ploeg, Katie Bray and Wendy Jenkins

**Others Present:** Hollie Huthman, City Council Liaison; Rachel Myers, Whatcom Community Foundation Philanthropic Advisor & Program Manager

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**Call to order and introductions:** Regular session was called to order at 3:30 p.m. by Chair, Rick Osen.

**Approve/modify agenda:** Jim McCabe moved to approve the agenda. Rebecca Craven seconded. Motion carried.

**Public comment:** no comments.

**Consent agenda:** Referencing the 2020 Year-to-date (YTD) report in the packet, Rick asked Rebecca if the remaining budget would be returned to the General Fund; Rebecca confirmed that was the case. Rebecca Craven commented that, on the same report, there is a 9% difference between Salaries and Benefits expenditures and asked if it was known why. Wendy responded that this was partly due to the frozen vacancies and the hiring of Theresa as temporary help (no benefits) for the last half of the year. Rebecca Craven asked if it also was impacted by staff not taking as much vacation time. Wendy confirmed she was correct. Jim pointed out that 2020 will certainly be an 'asterisk year' for statistics, yet our Performance & Activity statistics, despite the disruptions in service, are only down 37% due to the increase circulation of digital materials. Rebecca Craven moved to approve the December 15, 2020 Regular meeting minutes and the December 2020 performance and activity measures and financial reports. Jim McCabe seconded. Motion carried.

**Board Chair report:**

- Rick welcomed Hollie Huthman back for another year as the Library City Council Liaison.
- Rick reported that the Barkley Lease Agreement has been finalized.

**Board member reports:**

- Jim complimented Rebecca on the remodel tour video, stating he has heard good feedback on it.
- Jim asked Jon about the decision to eliminate Heritage Quest, noting that the remaining database, Ancestry, is only for use at the library whereas you could use Heritage Quest from home. Jon clarified that Ancestry is allowing home access during the pandemic. Jon added that the usage statistics for Heritage Quest did not justify the expense.

**City Council liaison report:** Hollie provided an update on the City Hall/Lee Memorial Park (Library lawn) tent encampment. The Mayor has stated that the encampment will end by the end of January. Currently, there is capacity available at Base Camp and Swift Haven is open at Geri Fields with 25 tiny houses. Remaining campers are requesting a low/no barrier option which poses many challenges. The City and County have designated property and can provide 24-hour property care, but a sponsor organization is needed to sign for liability. Damani added that the Whatcom Human Rights Task Force considered being the sponsor, but decided it was not feasible as they are not a service-providing organization.

**Friends of BPL report:** No report.

**Library Director report:**

- Rebecca recalled that at last month's meeting the Library was closed while the fire barrier was being constructed. Curbside service is now back up and running and we are working through the backlog. She expressed appreciation for the community's patience and encouraging words.
- Rebecca reported staff are setting up next quarter's projects such as wayfinding and collection maintenance. Significant collection shifting is ongoing.
- Rebecca said there have been staff questions concerning inauguration day. Rebecca checked with police who report there will be extra patrols. There will also be extra management team on site.
- Annette reported that the first January Whatcom READS event happened last Thursday with over 50 attendees. She added that there are strong sign-up numbers for upcoming programs as well. The committee continues work on the promotional video and the Speakers' Bureau/Facilitators service which it hopes to launch in February.

**Library statistics overview:** Jon explained that since at least 1923, libraries have been required to provide an Annual Report to the state which includes statistical information deemed of public interest. Washington State Library then publishes this data. Jon has created an interactive spreadsheet, available on the library website, that merges this information so that peer library comparisons can be made and trends can be seen:

<https://www.bellinghampubliclibrary.org/wplsr-merged>

Jon shared a PowerPoint on Statistical Trends he developed to provide the Trustees with an overview of the types of data we gather, the trends the data illustrates, and how we compare to other libraries in the state. *(See Attachment #1 for Statistical Trends, Inputs and Out. All Attachments are located at the end of the minutes.)*

Rick added that this is the information the board has used to determine our service standards.

**Healthy Washington Library services update:** Rebecca reported the new state guidelines do not change our current level of service. In Phase 1 we can continue with curbside service only. In Phase 2, libraries would be able to have limited in-person service at 25% capacity. Rebecca thanked Jen for her work on furlough planning which impacts how we develop service levels going forward. For now, we will continue with the current curbside hours and will not add services. She added that in the Washington State vaccine tier plan, libraries are not specifically mentioned.

**Whatcom Community Foundation overview:** Rick reminded everyone that we will be promoting Library Giving Day which falls on April 7, 2021. The fundraising committee will meet to begin developing a plan prior to February's board meeting.

Rachel Myers related that Whatcom Community Foundation (WCF) was established, almost 25 years ago, with the goal of helping Whatcom County be a better place to live by connecting people, ideas, and resources. The Foundation holds endowment and designated funds for the community. Rachel shared a PowerPoint which delineated the funds that support Bellingham Public Library *(See Attachment #2 for What is a community foundation?)*:

- Bellingham Public Library Agency Endowment Fund: established in 1997 with a balance of \$175,513. Current balance is \$300,00. Total amount disbursed to BPL is \$135,500.
- Bellingham Public Library Designated Endowment Fund: gifts to fund total \$52,064. Total amount disbursed to BPL is \$11,207.
- Four non-endowed funds:
  - Bellingham Public Library Unrestricted Fund
  - Bellingham Public Library Capital Fund
  - Bellingham Public Library Materials Fund
  - Fairhaven Library Branch Materials Fund
- Bayview Fund (endowed) – BPL is one of 8 organizations that receive a yearly disbursement from this fund established from the estate of Fredericka Bond in 2004. Total amount disbursed to BPL is \$24,359.
- The Robert Bragg & George Muldrow Endowment for the Bellingham Public Library (endowed) – established in late 2017 to provide unrestricted support for BPL that is not already being provided by the City of Bellingham. Initial gift was \$2.4 million; an addition \$900K was added in 2019; current balance is \$4.4 million. The 1<sup>st</sup> disbursement from this fund will be in 2021.

Rachel explained that disbursements are determined by a 12-quarter trailing average rather than current value. The established rate of disbursement has held at 4% for years. The WCF Board is considering allowing a higher disbursement rate of 5-6% for 2021 due to current

economic hardships. Rachel asked if the Library Board would be interested in receiving this higher rate if available.

Rick proposed the board take the higher percentage for the Bragg-Muldraw disbursement and put it into the non-endowed Capital Fund to be used as seed money for the next round of library renovation or expansion. He also suggested keeping the other endowment disbursements at 4%.

After discussion, Jim McCabe made a motion to keep the Bellingham Public Library Agency Endowment and the Designated Endowment Fund disbursements at 4% and to accept the WCF recommended increased percentage disbursement for the Bragg-Muldraw Endowment Fund. Kristy Van Ness seconded. Motion carried.

Rachel added the WCF board is meeting next week to decide whether to increase the rate and disbursement checks will follow soon after the decision.

**Facilities update:** Jen screen-shared photos showing recent progress on the remodel as well as photos illustrating how the Children's Library and Lecture Room have been transformed to accommodate curbside service. *(See Attachment #3 for January Highlights from the Main floor remodel.)*

**New Business:**

- No new business

**Action items for next meeting:**

- No action items for next meeting

**Meeting adjourned** at 4:56 p.m.

**Next Regular Library Board Meeting – February 16, 2021 – Zoom meeting – 3:30 p.m.**

Chair, Library Board of Trustees

ATTEST

Secretary, Library Board of Trustees

**Attachments:**

- Attachment #1: Statistical Trends, Inputs and Outputs
- Attachment #2: What is a community foundation?
- Attachment #3: January Highlights from the Main floor remodel

BellinghamPublicLibrary



# Statistical Trends

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Inputs and Outputs

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## RCW 27.12.260: Annual Report of Trustees

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- At the close of each year the board of trustees of every library shall make a report to the legislative body of the governmental unit wherein the board serves, showing the condition of their trust during the year, the sums of money received for the library fund from taxes and other sources, the sums of money expended and the purposes of the expenditures, the number of books and periodicals on hand, the number added during the year, the number retired, the number loaned out, and such other statistics and information and such suggestions as they deem of public interest. A copy of this report shall be filed with the state librarian.
- [[1935 c 119 § 12](#); RRS § 8226-12. Prior: [1909 c 116 § 8](#); [1901 c 166 § 8](#).]

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1923

## REVISED FORM FOR PUBLIC LIBRARY STATISTICS

Compiled by the  
A. L. A. Committee on Library Administration

This is a revision of the form for Library Statistics sent out in February, 1917. It is for the use of public libraries.

Two copies of the form are being sent to your library. Fill out one copy and return it to this office not later than July 1. The figures should be for your last fiscal year.

We strongly urge all libraries to use this form in their regular annual reports.

In speaking of the revision the committee chairman writes: "A considerable number of items have been added in order to make the reports as complete as possible without being too long, and in order to reduce to a minimum the questionnaire business which we are all afflicted. Also, if the new items recommended are adopted, it will eliminate the compilation of much additional data for the Bureau of Education tables."

"A brief outline of salary schedules is added. Some libraries may not want to give this data but it will be highly valuable information, and will eliminate one of the principal reasons for frequent questionnaires."

Each library using this schedule is expected to omit all headings which have no reference to its work and to condense under the nearest general heading all which are insignificant to it.

Annual report for year ended December 31, 1923

Name of library Bellingham Free Public Libraries

City or town Bellingham State Washington

Name of librarian Edith B. Carhart

Date of founding 1903

Population served (latest statistics or estimate—state which) Gen. 1920 - 20,220 Est. 36,075

Assessed valuation of city or town 1,335,223.86

Assessed valuation is what per cent of true cash value 50%

Rate of tax levy for library purposes 1 3/8 mills

1

3

# Washington Public Library Statistics

Public library statistics including budget, collections, and usage data, are collected and compiled on an annual basis by Library Development staff. More statistics are available from the Institute of Museum and Library Services.

Washington 2020 Map of Public Library Service

2019 CSV file of Library Administrative Data and 2019 CSV file of Branch Library Data

Note: the two csv (comma separated values) files contain the same data as presented in the Excel Spreadsheet below, but in a more open, non-proprietary format.

2019 Excel Spreadsheet - Note: there are multiple tabs

2019 Full Report (1.5 MB)

2019 Report Categories

<ul style="list-style-type: none"> <li>Top Ten Lists</li> <li>Summary of Service</li> <li>Revenue and Expenditures Summary</li> <li>Total Revenue Sources</li> <li>Operating Revenue Sources</li> <li>Local, Federal and Capital Revenue Detail</li> <li>Local, State and Federal Revenue Per Capita Detail</li> <li>Total Expenditures</li> <li>Total Operating Expenditures Detail</li> <li>Personnel, Collection, Other &amp; Capital Expenditures</li> <li>Outlets, Registered Users and Staff</li> <li>Collection/Holdings</li> <li>Circulation and Collection Use</li> <li>Resource Sharing: ILL and Cooperatives</li> </ul>	<ul style="list-style-type: none"> <li>Library Programs</li> <li>Annual Library Service Measures:</li> <li>Computers</li> <li>Automated Systems, E-Rate and Filters</li> <li>Electronic Service Measures</li> <li>Internet Presence</li> <li>Branch Data</li> <li>Salaries</li> <li>Benefits</li> <li>Public Library Service by County</li> <li>Glossary</li> <li>Notes</li> <li>Credits</li> <li>Table of Contents</li> </ul>
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Previous Statistics (1999 - 2018)

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Merged!

The screenshot shows the Bellingham Public Library website interface. At the top, there is a navigation bar with 'Catalog' and 'Site' options. Below that is a search bar with the placeholder text 'Find books, music, movies & more...'. The main content area features a large data table titled 'Washington Public Library Statistics Data Merged'. The table has multiple columns representing different metrics and rows representing various library branches and categories. Below the table, there is a heading 'Washington Public Library Statistics Data Merged' and a paragraph stating: 'The Washington State Library's Washington Public Library Statistical Report is published yearly, along with the data behind it.'

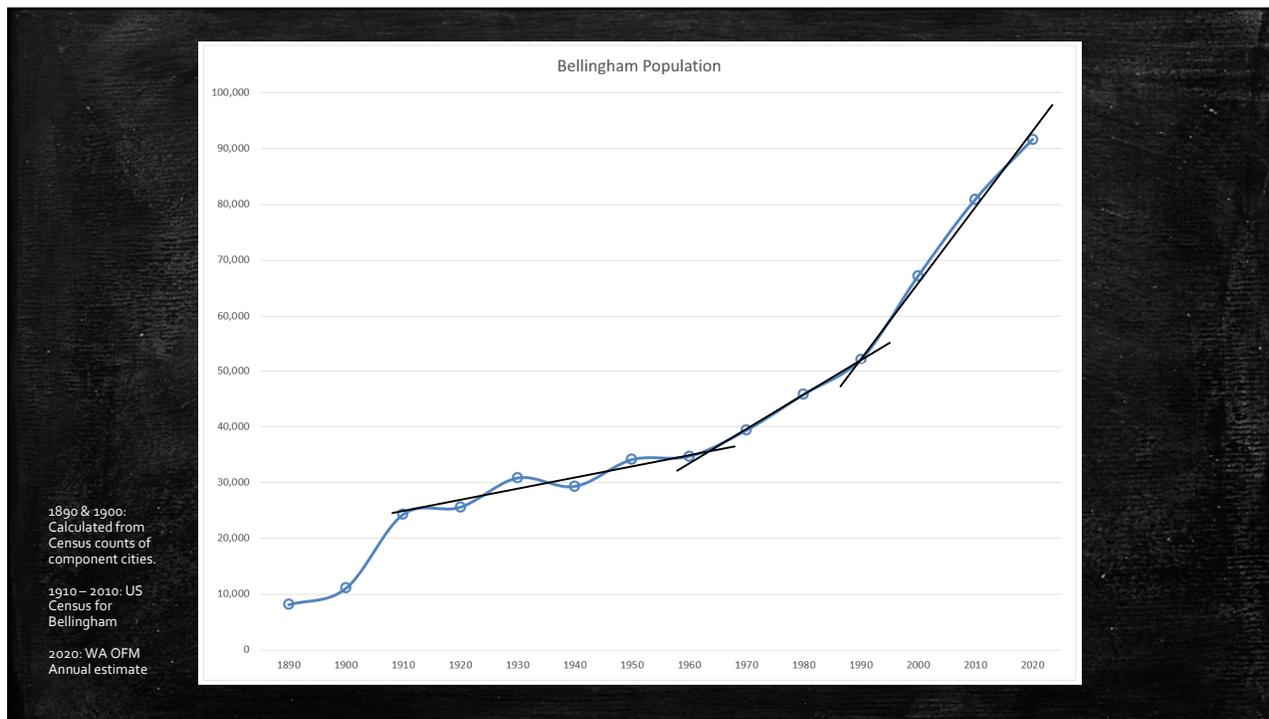
Search for 'public library statistics' on BPL's website.

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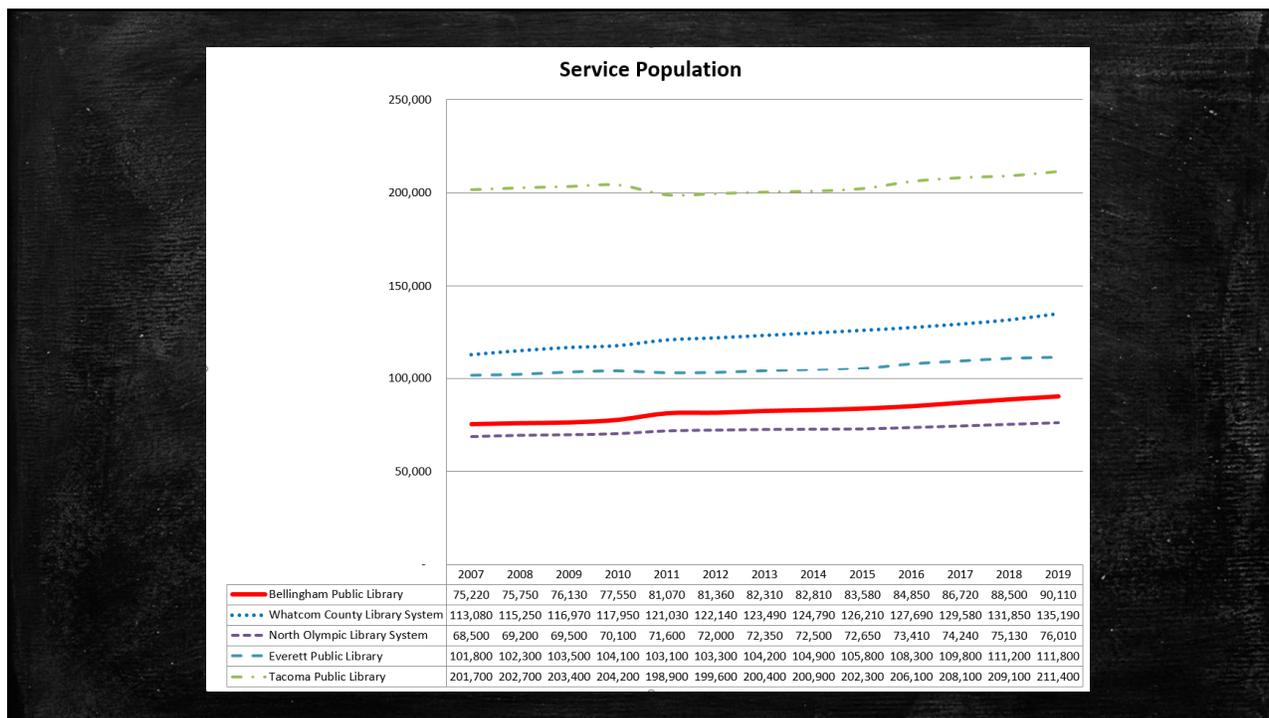
## Definitions

- LSA: Legal Service Area
  - The geographic area a public library serves.
- Service Population
  - Residents of the LSA

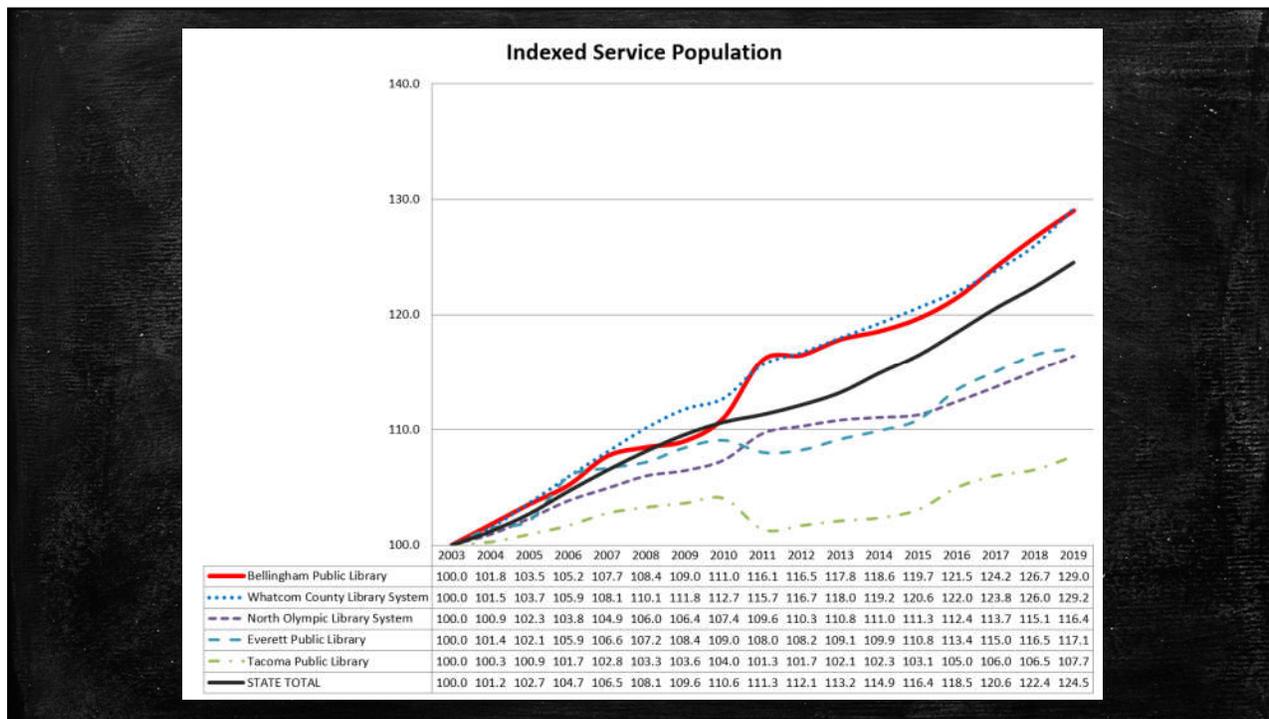
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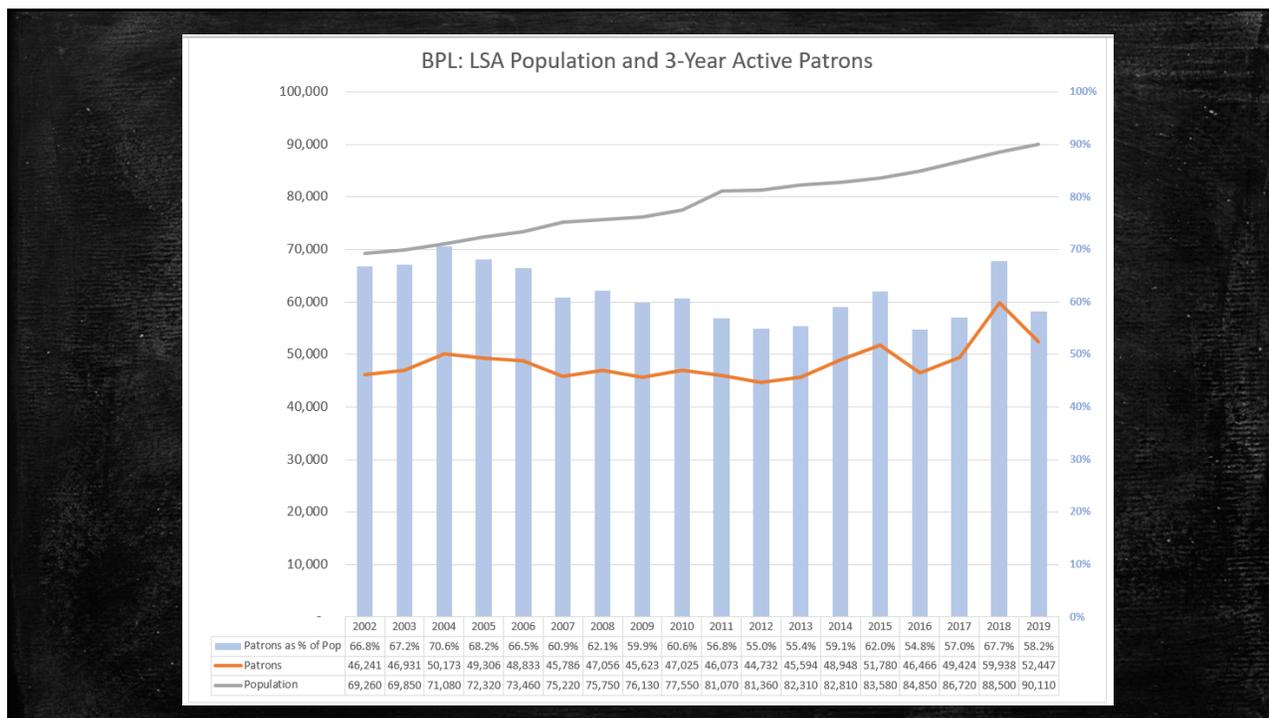
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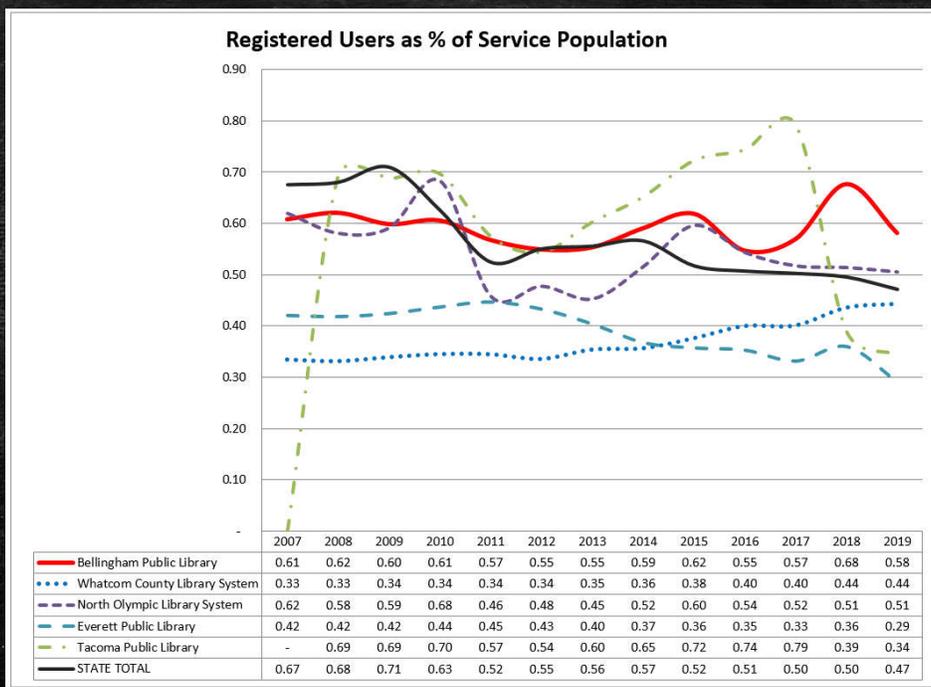
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Number of persons using library for reading and study  
(Total figures of attendance in reading rooms, if kept.)

**REGISTRATION**

Adult	Juvenile	Total
		1630

Number of borrowers registered during year

Total number of registered borrowers.....  
*Revising names - not completed*

Registration period, years ..... *5 years*

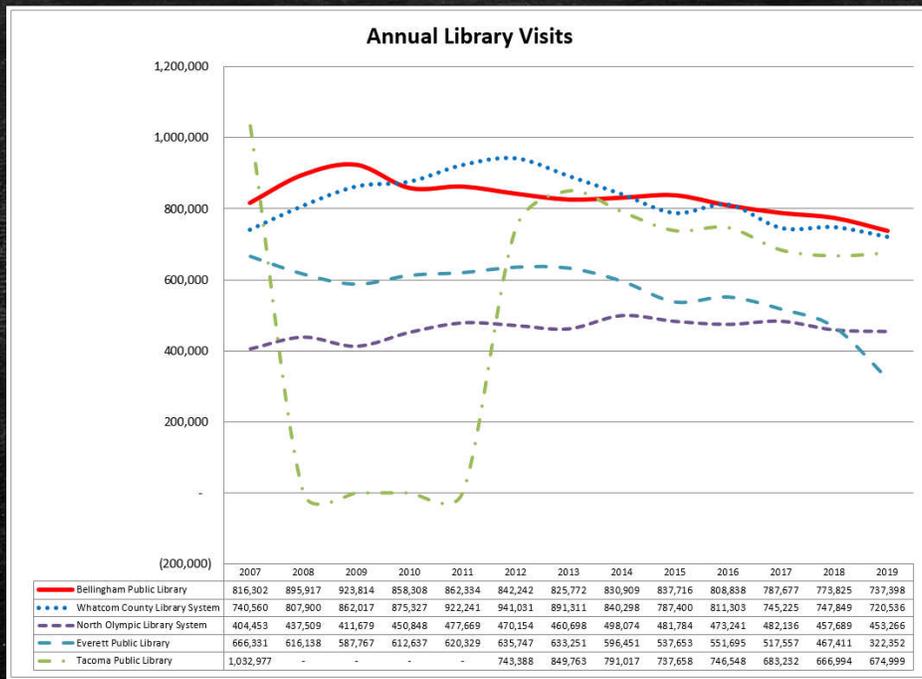
Per cent registered borrowers of population served.....

**SALARIES AND STAFF**

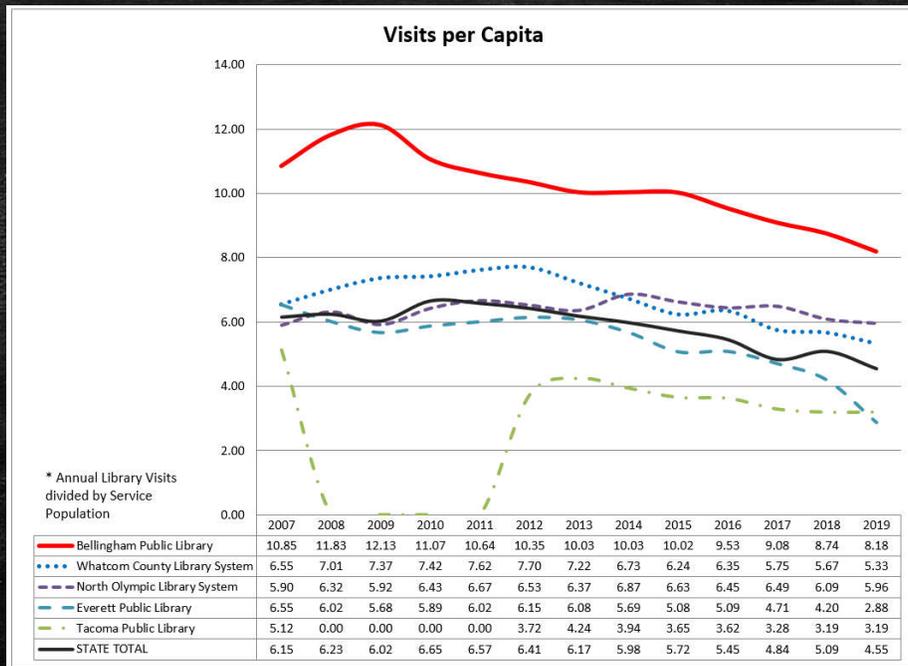
Salary schedules

Librarian .....	\$1,500.
Assistant librarian .....	None
Department heads .....	1,200.
Branch librarians .....	1,200.
First assistant branch librarians.....	
Children's librarians .....	1,200.
Catalogers .....	1,200.

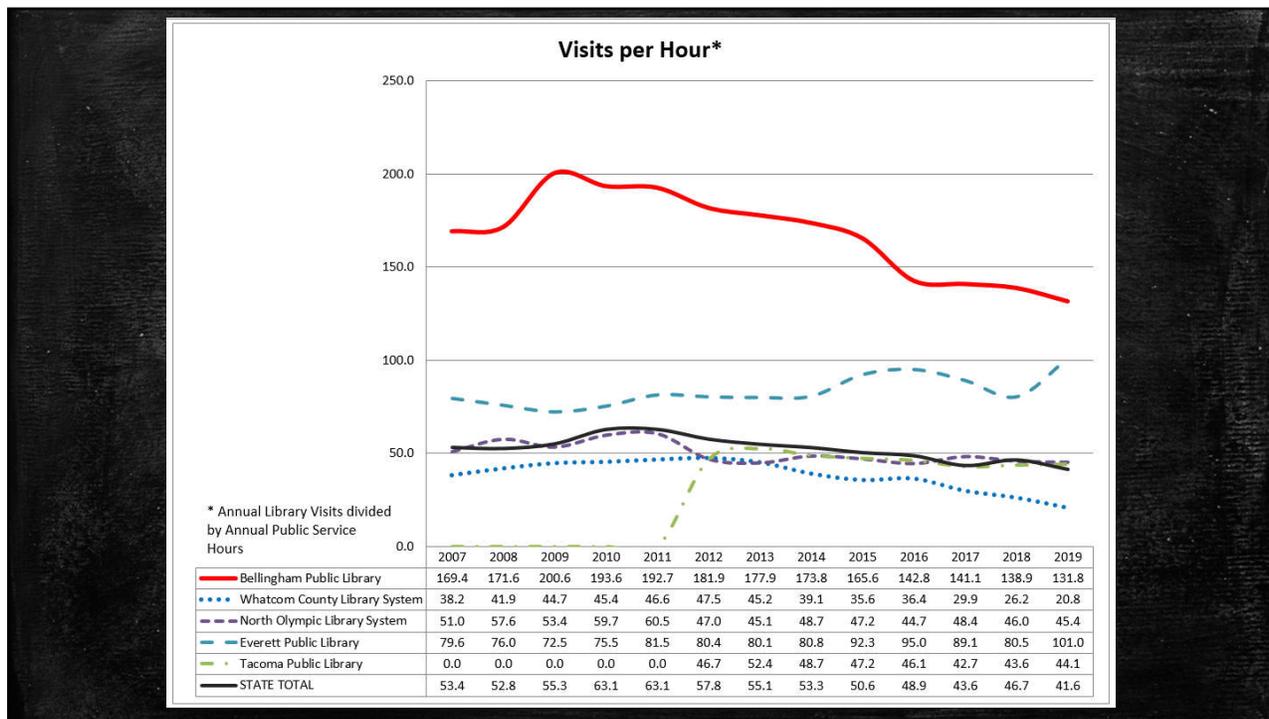
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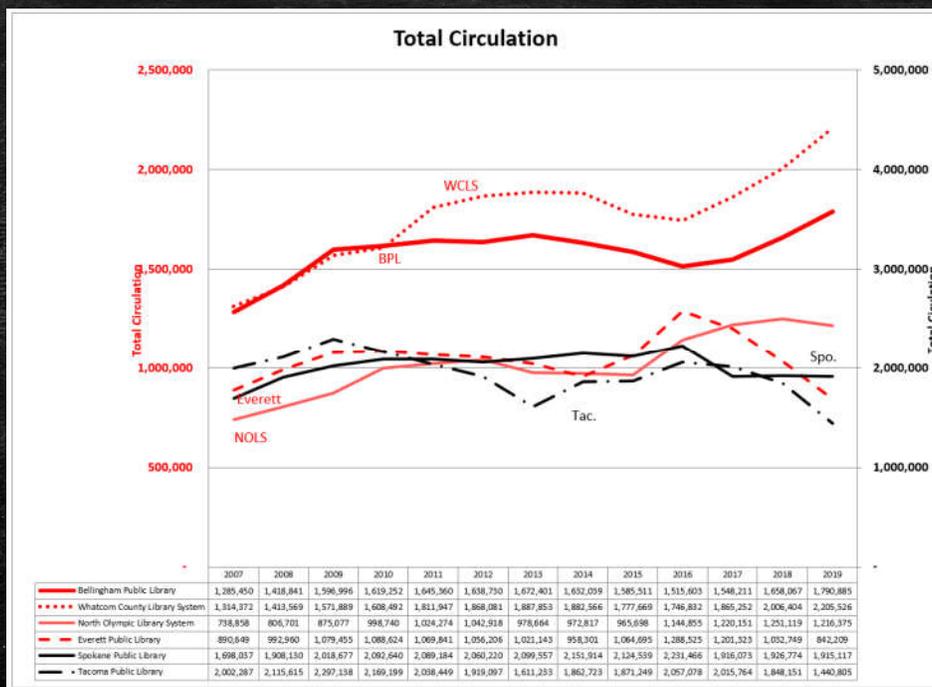


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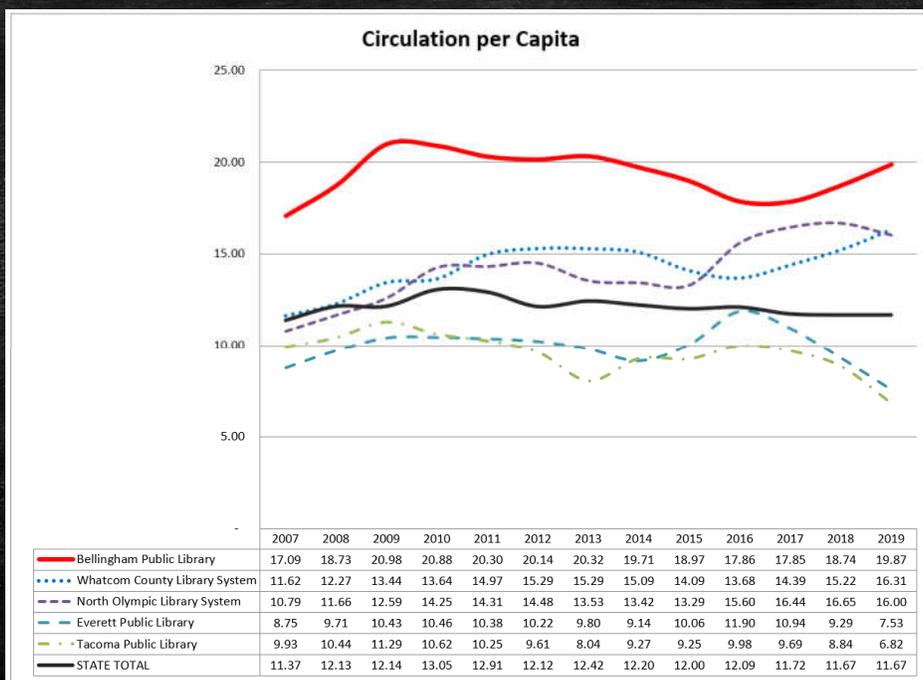


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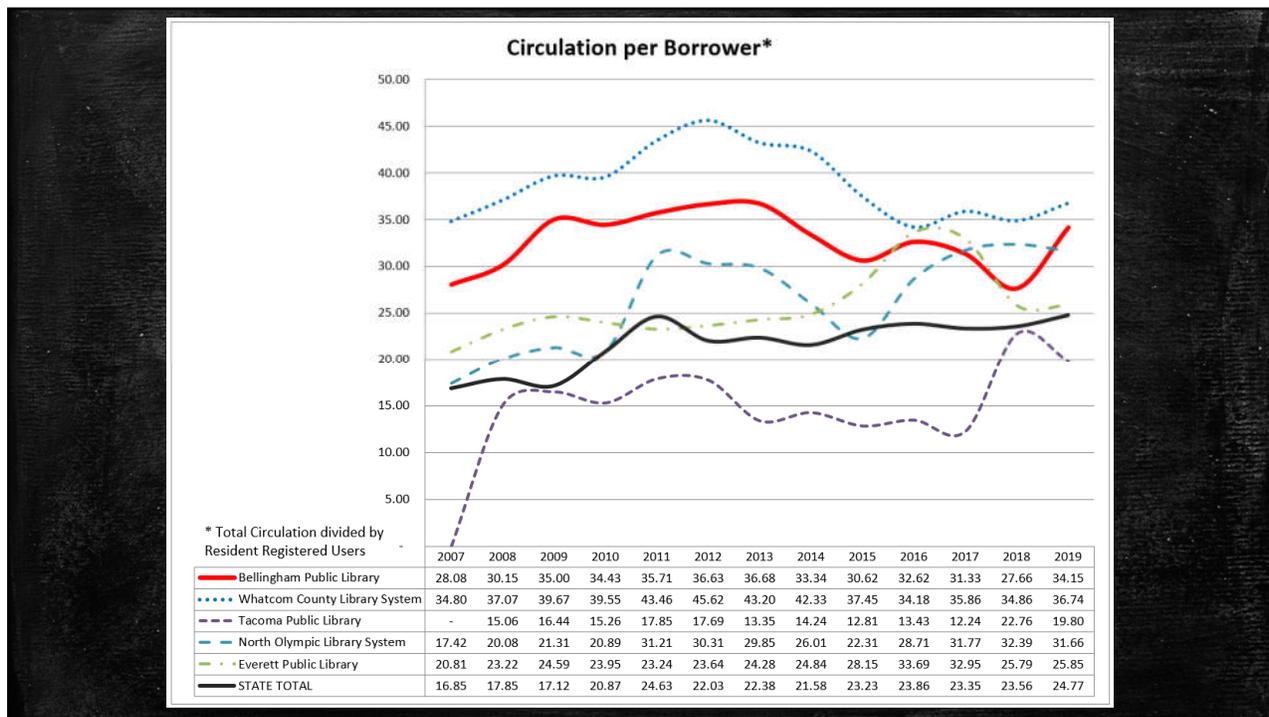
Name	FSCS	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Ashland Public Library		107.91	122.78	143.88	143.88	152.22	151.11	152.11	163.33	153.27	157.22	152.72	158.20	158.04	154.16	171.23	158.62	152.07	152.07
Asotin County Library		23.28	27.72	26.43	28.47	27.46	27.03	22.96	24.91	25.78	24.85	20.47	17.85	17.83	18.23	16.38	16.89	15.77	17.81
Bellingham Public Library		33.88	158.38	165.07	137.88	154.83	163.38	171.63	200.57	193.57	192.74	191.91	177.83	173.83	165.62	142.80	141.06	138.93	131.77
Burlington Public Library		20.80	21.52	22.40	22.45	27.42	32.22	32.63	34.91	31.25	32.06	34.41	38.04	45.01	44.97	42.19	42.19	42.19	42.19
Camas Public Library		30.30	57.05	56.37	74.60	83.28	78.12	82.02	95.95	94.86	91.06	84.04	83.51	78.20	74.19	71.93	71.24	67.68	63.88
Castle Rock Public Library		134	422	459	461	472	436	430	588	450	503	0.84	0.88	0.78	1.09	1.09	1.09	1.09	1.09
Cushman Public Library	#VALUE!	#VALUE!			27.52	28.51	15.59	15.59	15.51	10.84	10.84	12.02	6.59	6.40	3.80	10.86	12.71	8.88	8.88
Central Skagitj Library District	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	0.69	2.40	5.71	16.32
Chehalis (Carpenter Memorial) Library	12.11	16.56	16.19	15.13	16.52	14.41	14.72	14.61	15.05	15.11	15.30	17.01	19.03	12.55	12.72	12.53	11.46	10.93	
Columbia County Rural Library District	#N/A	#N/A	#N/A	#N/A	#N/A	#N/A	16.19	12.23	14.53	13.91	11.90	14.66	13.63	12.02	13.11	12.79	9.96	9.72	
Davenport Public Library	3.42	3.40	3.22	3.70	3.48	3.96	3.98	4.06	3.78	3.48	3.52	2.92	2.74	3.23	3.41	3.94	5.76	4.62	
Ellensburg Public Library	49.20	38.39	49.40	56.05	55.68	56.60	56.60	60.98	56.20	60.90	54.23	58.00	62.90	47.44	43.94	50.53	49.58	51.68	
Everett Public Library	69.90	71.03	78.53	78.04	79.91	79.64	76.95	72.46	75.52	81.49	80.43	80.12	80.78	82.32	84.59	89.11	80.46	100.95	
Fort Vancouver Regional Library District	49.72	57.19	55.41	58.32	54.19	54.84	55.11	61.38	73.32	63.37	67.95	64.63	62.49	55.29	45.07	58.23	57.67	50.92	
Grandview Public Library	19.78	20.44	17.81	19.35	19.35	19.58	19.52	16.77	16.45	-	27.76	28.48	27.33	25.18	22.09	20.62	19.35	17.75	
Harrison Public Library	32.46	30.76	30.76	30.84	30.72	31.03	30.79	19.22	20.10	3.74	6.00	6.28	4.08	4.26	6.06	4.87	3.70	3.70	
Jefferson County Rural Library District	30.83	28.77	28.08	30.55	31.23	33.79	33.51	40.80	45.03	59.88	55.01	32.35	44.96	45.17	45.60	49.98	41.80	40.59	
Kalama Public Library	3.86	3.74	3.82	4.00	4.08	4.64	4.64	4.64	5.11	5.08	4.95	4.83	4.67	3.88	#VALUE!				
Kelso Public Library	21.45	24.96	19.27	23.70	24.59	22.05	17.40	19.31	40.29	25.45	31.41	33.87	34.50	33.83	34.31	34.39	29.69	19.86	
King County Library System	#VALUE!	#VALUE!			86.17	75.06	72.62	67.03	67.27	71.98	68.23	64.93	65.44	63.84	65.86	63.65	63.87	61.02	
Kitsap Regional Library	62.13	68.63	69.05	64.37	72.93	69.23	72.26	64.62	62.63	63.71	57.81	56.45	58.20	48.88	48.60	50.71	49.07	51.41	
Kittitas Public Library	3.27	1.86	1.95	4.60	2.92	2.81	2.81	3.66	2.86	#DIV/0!		2.95	2.95	3.00	2.89	2.89	2.89	2.89	
La Crosse Regional Library	17.52	18.28	16.60	14.83	13.63	13.22	19.91	20.22	20.82	18.12	18.12	16.52	16.32	16.32	16.32	16.32	16.32	16.32	
Liberty Lake Municipal Library	#N/A	#N/A	4.88	4.78	16.02	17.27	22.95	20.20	21.31	19.08	22.86	22.71	22.78	23.17	23.62	26.74	23.06	27.27	
Longview Public Library	185.13	30.97	102.25	96.93	91.84	91.86	95.28	90.97	71.84	70.89	78.11	89.96	74.60	80.61	81.59	74.90	79.95	73.60	
Lopez Island Library District	18.55	18.51	16.08	14.64	13.77	17.28	22.19	28.33	21.59	23.75	35.46	27.68	31.27	27.41	26.91	25.59	25.63	22.24	
Mid-Columbia Library System	#VALUE!	#VALUE!			64.27	63.49	72.37	83.76	90.52	89.77	94.80	82.47	42.17	43.26	36.73	24.93	21.33	29.62	
Mount Vernon City Library	13.19	13.87	16.25	16.84	14.72	13.54	16.85	18.39	24.75	20.71	22.86	21.01	22.03	20.64	17.34	18.11	16.98	16.90	
North Olympic Library System	51.96	53.90	57.27	56.07	50.72	50.96	57.57	53.40	59.71	60.50	47.02	45.06	48.72	47.17	44.73	48.41	45.96	45.43	
Okanoches Public Library	36.26	20.07	22.46	22.71	23.30	22.98	23.94	20.41	23.13	23.84	25.04	26.95	25.84	24.19	20.68	23.07	23.95	20.91	
Ozessa Public Library	3.45	6.68	3.58	3.07	3.10	3.10	3.60	3.00	3.80	4.00	3.85	3.85	3.85	4.23	3.00	2.76	3.32	2.45	
Orcas Island Library District	24.04	26.04	37.79	54.41	55.18	55.04	58.18	58.56	58.38	52.72	49.58	50.73	50.80	49.98	48.35	45.23	43.25	44.93	
Pend Oreille County Library District	12.94	12.29	12.07	12.21	11.96	11.65	11.63	14.98	14.66	14.46	17.18	16.99	16.27	16.30	13.98	13.98	13.97	13.95	
Pierce County Library System	58.65	53.25	51.08	53.47	56.48	41.20	47.77	55.44	56.39	52.39	47.77	48.10	47.54	46.76	42.47	38.68	42.80	39.24	
Prometry (Denny Ashby) Library	0.84	0.86	4.88	4.51	4.94	4.92	4.98	4.88	4.82	5.01	5.08	5.25	5.02	4.92	4.92	4.92	4.92	4.92	
Port Townsend Public Library	#VALUE!	#VALUE!			11.02	12.74	80.07	63.84	65.22	65.22	65.22	65.22	65.22	65.22	65.22	65.22	65.22	65.22	65.22
Pullman (Hill) Public Library	56.83	56.83	63.39	63.79	68.36	62.88	65.33	60.86	163.71	160.88	133.33	110.97	110.82	111.80	112.57	103.35	106.44	107.41	
Pushajug Public Library	61.91	124.12	112.97	103.37	99.48	104.11	107.88	102.27	123.03	125.05	120.84	116.06	117.24	115.37	114.16	116.63	109.65	106.34	
Reardan Memorial Library	3.07	3.23	3.07	2.46	2.72	4.53	4.80	4.88	5.22	34.49	6.86	5.45	4.98	4.90	4.50	4.40	3.85	3.84	
Richland Public Library	89.17	91.18	94.52	100.44	89.31	88.18	-	41.03	245.98	192.50	184.96	155.07	185.40	158.64	182.73	-	75.55	72.96	
Ritzville Public Library	8.14	8.52	9.00	9.57	9.87	9.87	9.75	8.53	7.18	6.72	6.63	5.78	5.86	6.67	6.39	6.39	6.39	6.39	
Roddy Public Library	3.34	4.04	4.63	4.81	4.82	4.84	3.98	4.59	5.52	6.06	6.02	6.05	6.91	6.90	6.91	6.91	6.91	6.91	
Roy City Library	2.71	2.22	2.81	4.01	4.67	3.98	2.95	3.03	4.95	4.40	3.28	2.98	3.10	3.25	2.95	2.87	#N/A	#N/A	
Sauwasteen Island Library District	19.79	19.80	19.59	18.59	27.09	27.53	29.23	41.04	49.27	40.77	41.29	42.82	40.73	42.43	42.43	42.43	42.43	42.43	
Seattle Public Library	60.40	94.40	143.10	150.51	131.06	131.65	116.65	98.23	123.74	109.11	104.24	99.61	97.16	90.63	80.62	76.00	77.60	72.35	
Sedro-Woolley Public Library	18.85	18.16	20.23	22.88	25.59	30.04	33.55	24.27	35.96	34.58	33.80	33.80	33.80	33.80	33.80	33.80	33.80	33.80	
Shelton Library	#VALUE!	#VALUE!			50.92	55.41	55.92	59.27	54.07	56.18	59.16	63.03	60.53	57.79	57.43	54.00	56.76	60.07	60.23
Spokane County Library District	36.68	39.64	41.24	43.13	50.68	51.68	53.81	57.11	59.21	58.34	54.10	53.16	52.49	51.21	51.48	43.75	47.36	46.83	
Spokane Public Library	62.21	61.94	62.11	64.4	60.70	60.92	78.62	82.17	82.22	80.78	80.27	78.15	66.93	66.72	65.90	65.15	64.63	66.68	
Stevens County Public Library	9.81	9.81	9.81	9.81	9.81	9.81	9.81	9.81	9.81	9.81	9.81	9.81	9.81	9.81	9.81	9.81	9.81	9.81	
Stevens County Rural Library District	12.64	13.96	13.80	12.67	12.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50	
Tacoma Public Library	51.23	53.26	58.38	55.83	52.49	51.91	51.91												



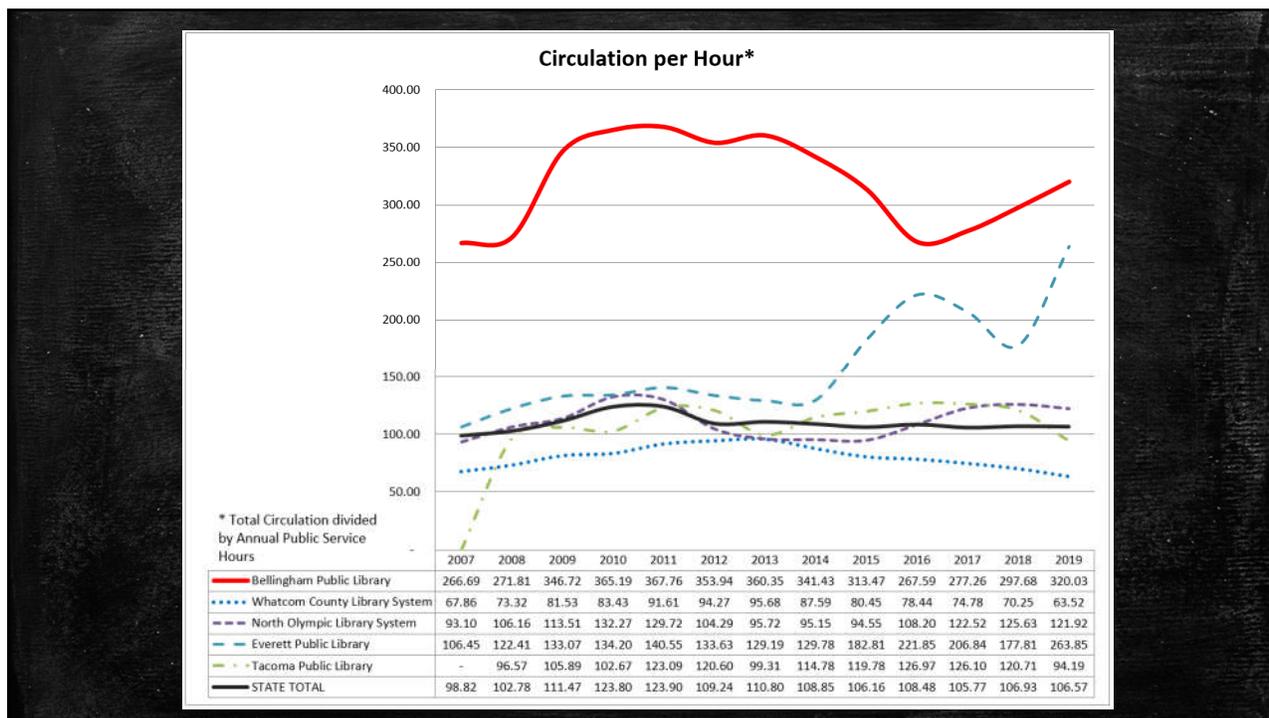
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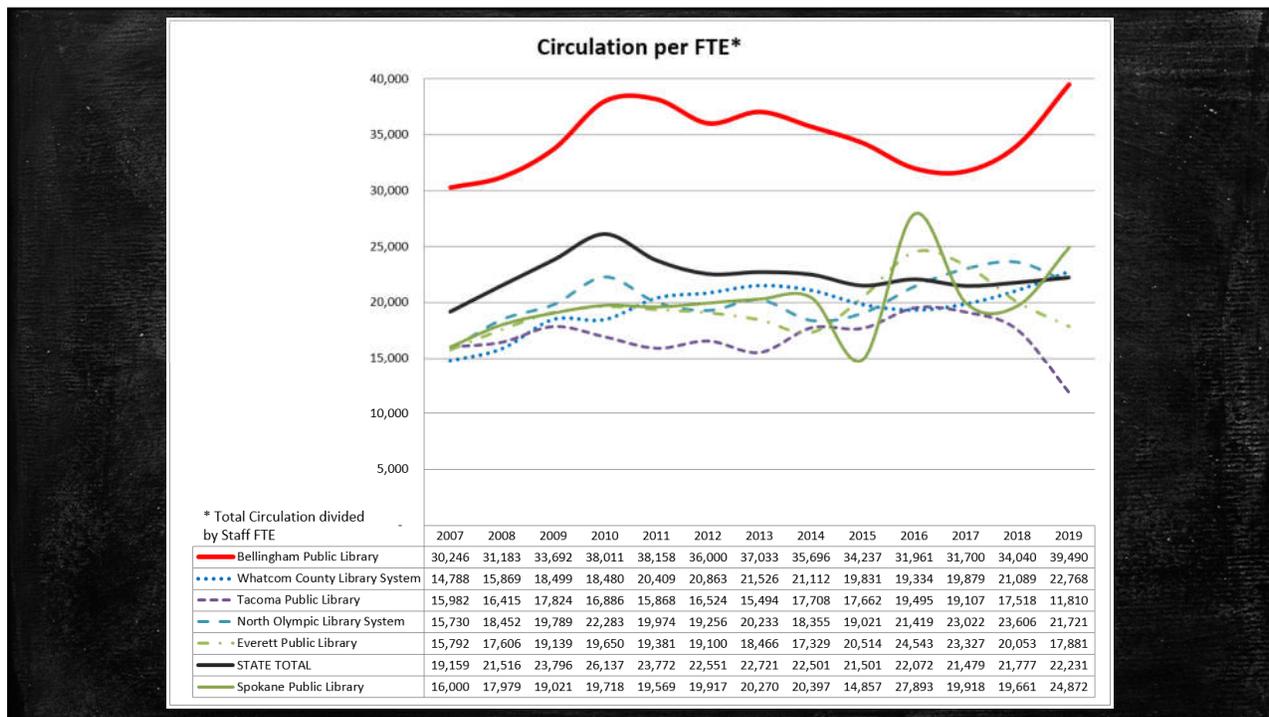
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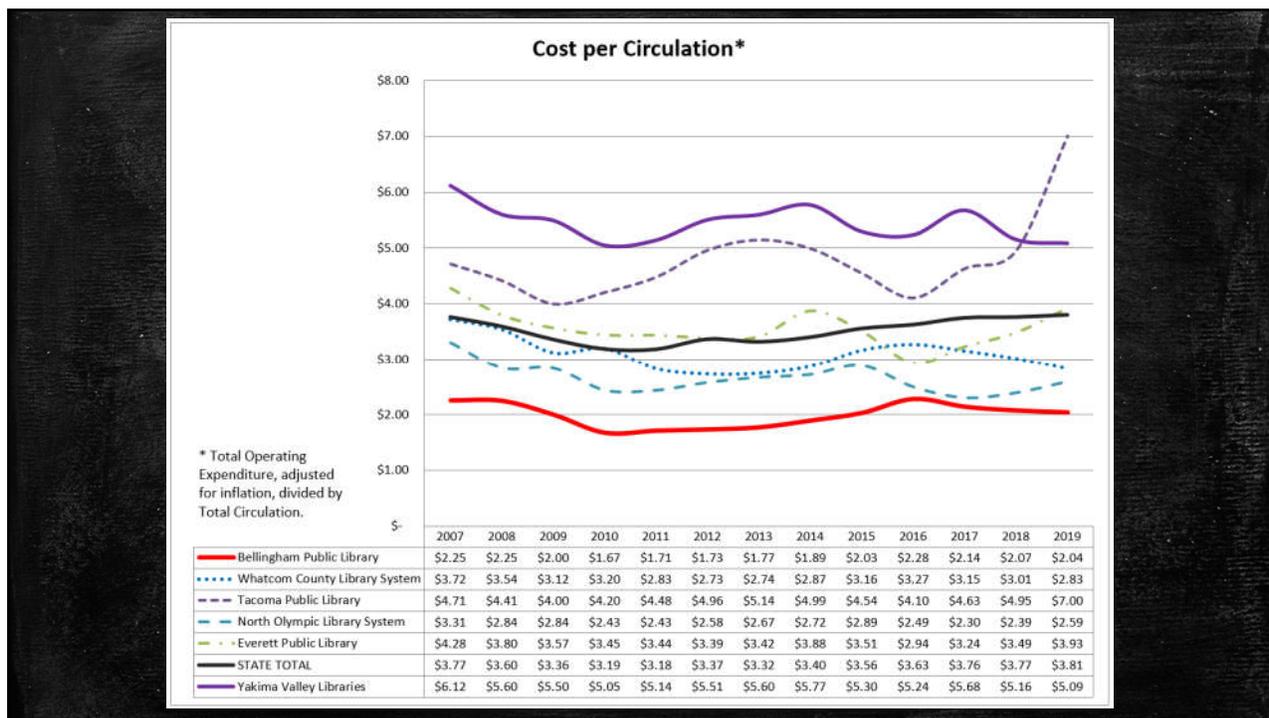
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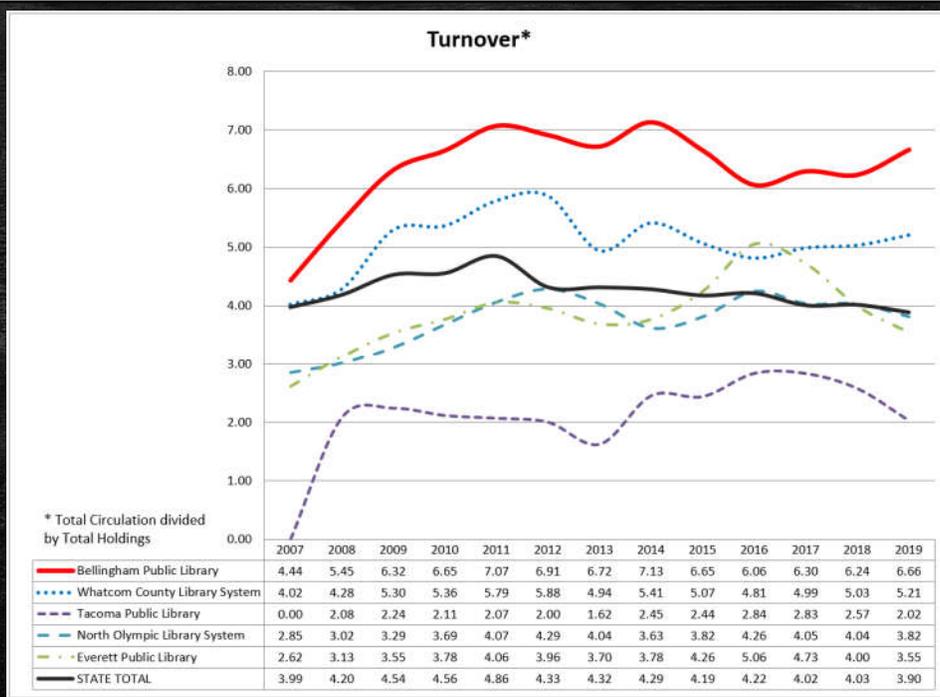
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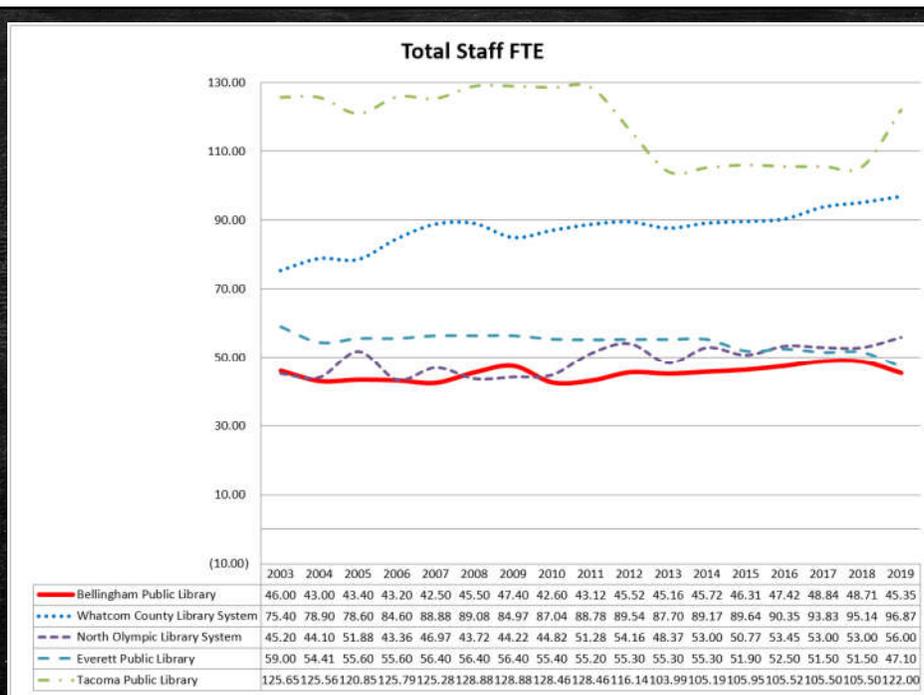
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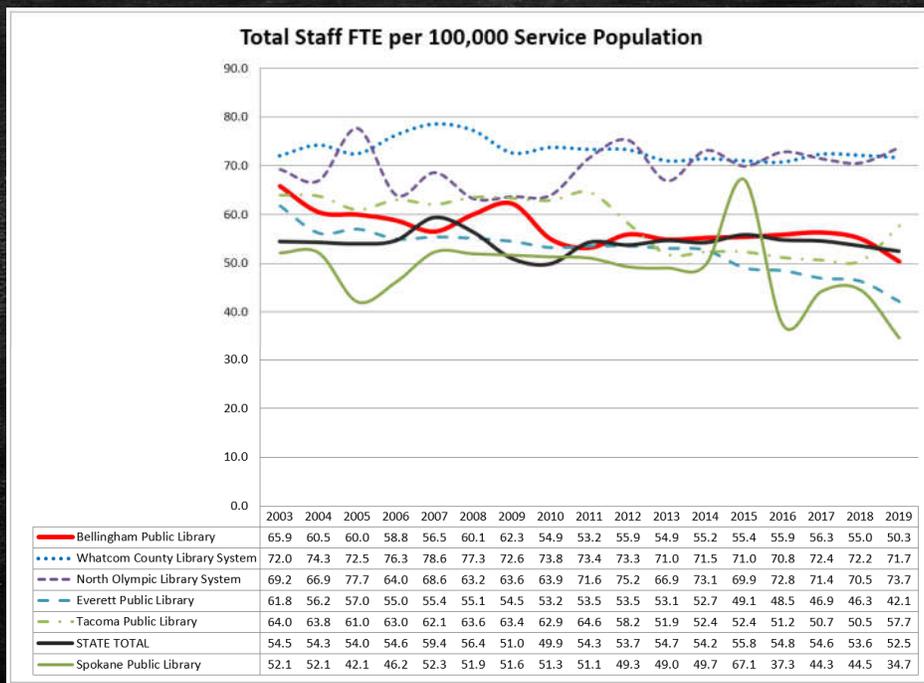
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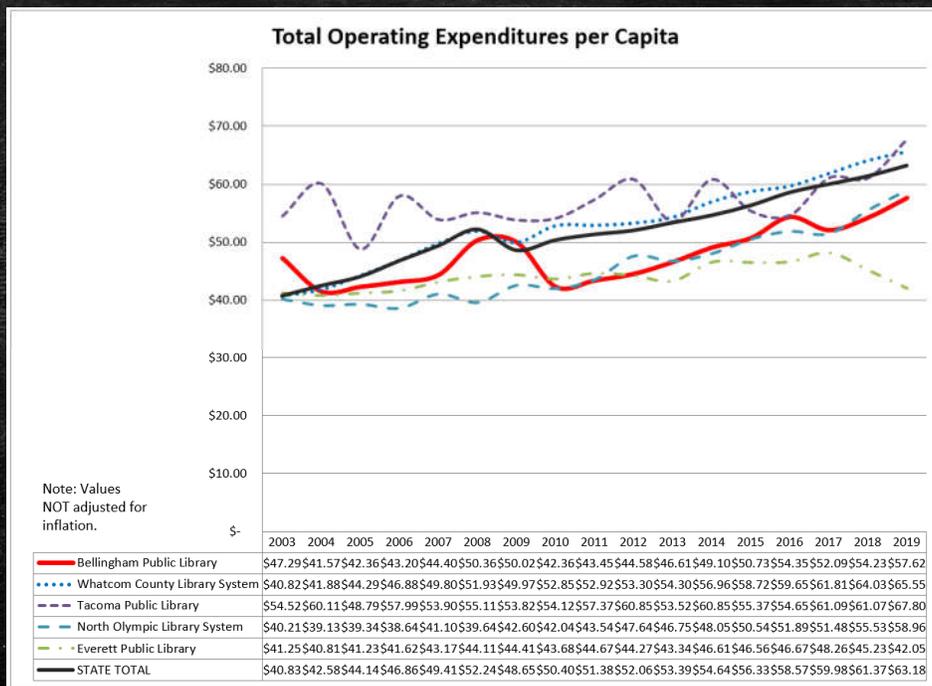
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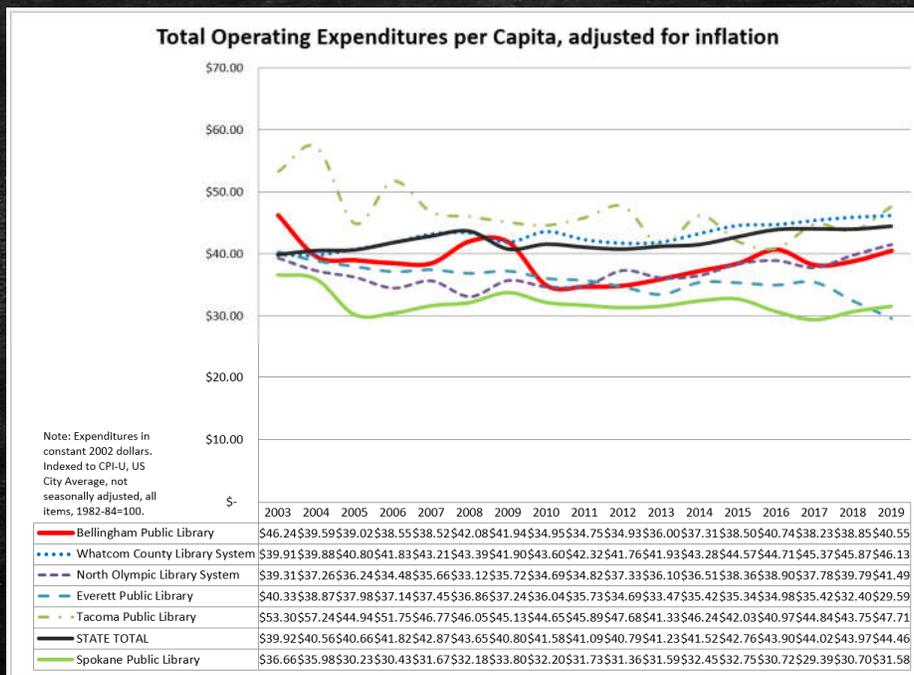
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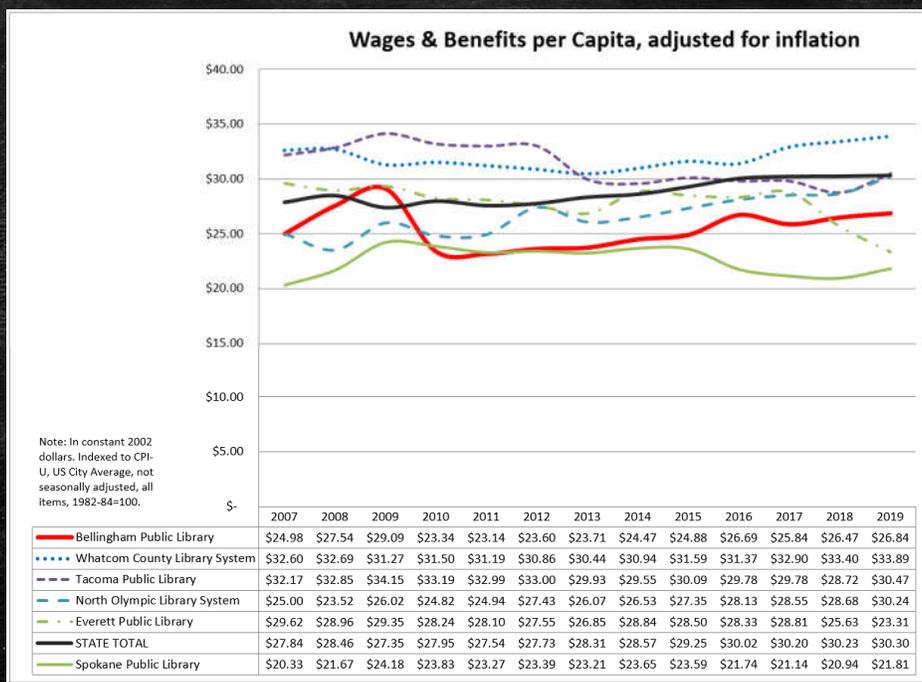
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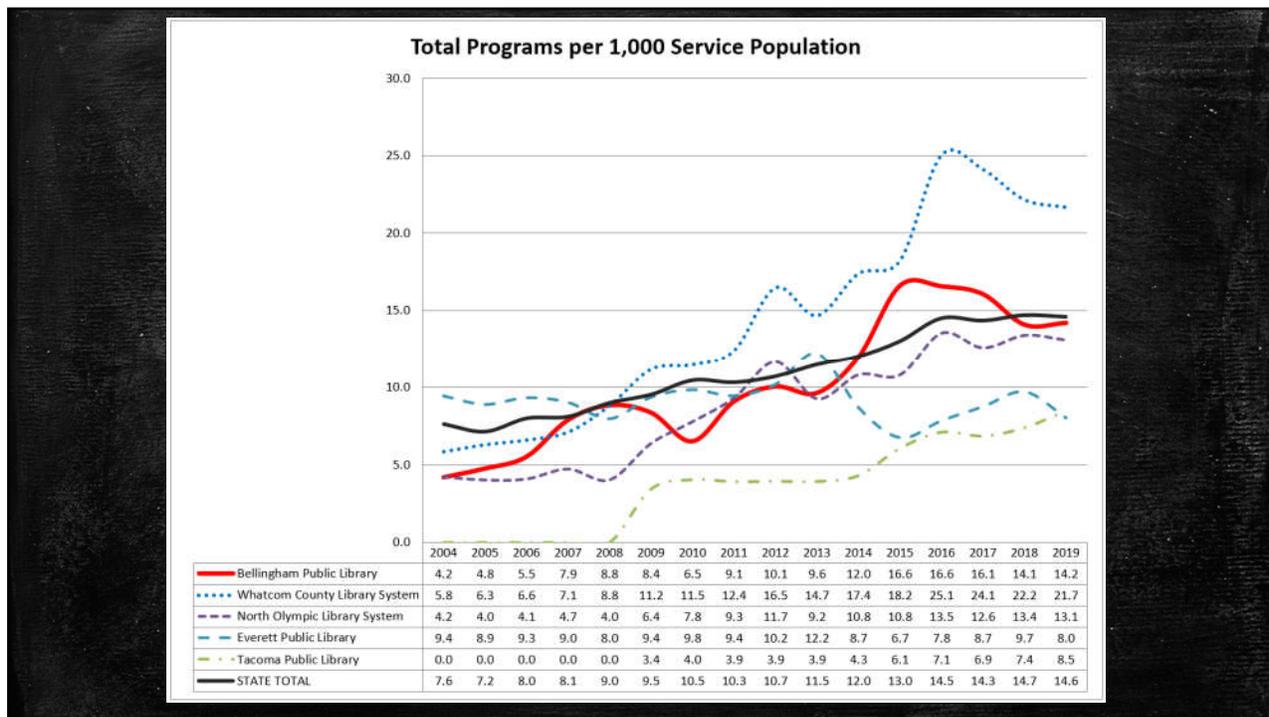
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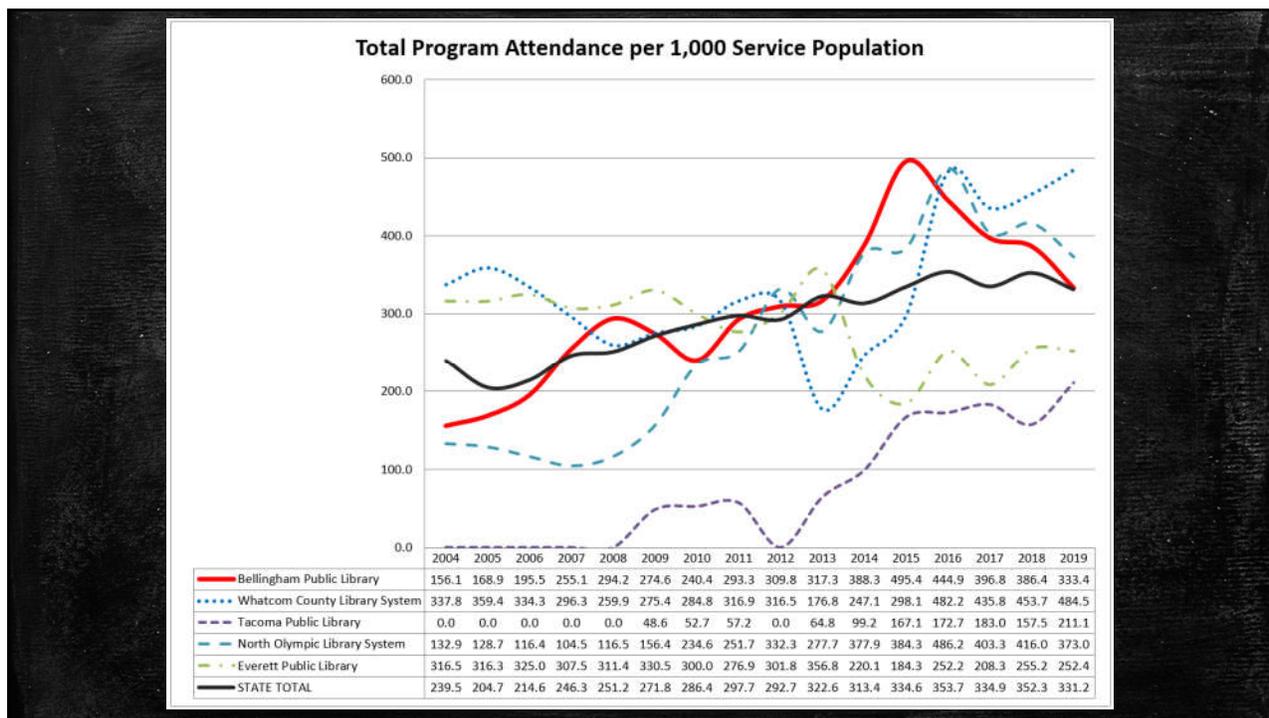
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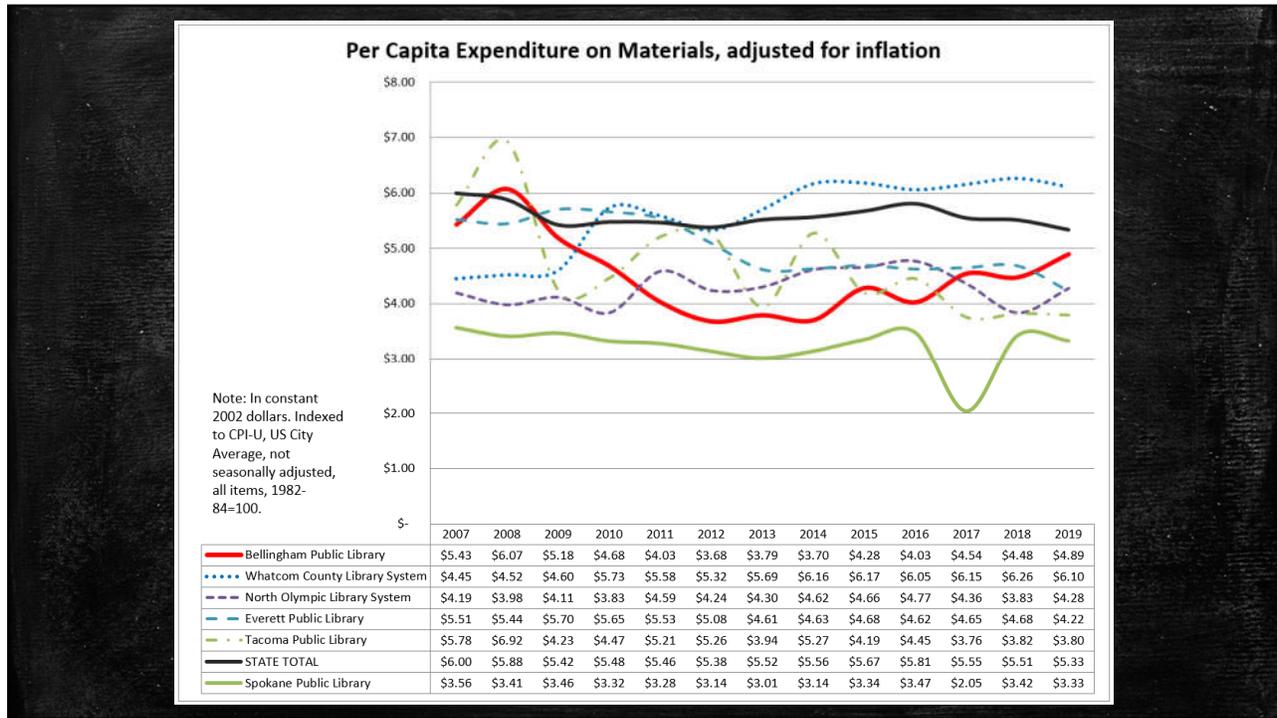
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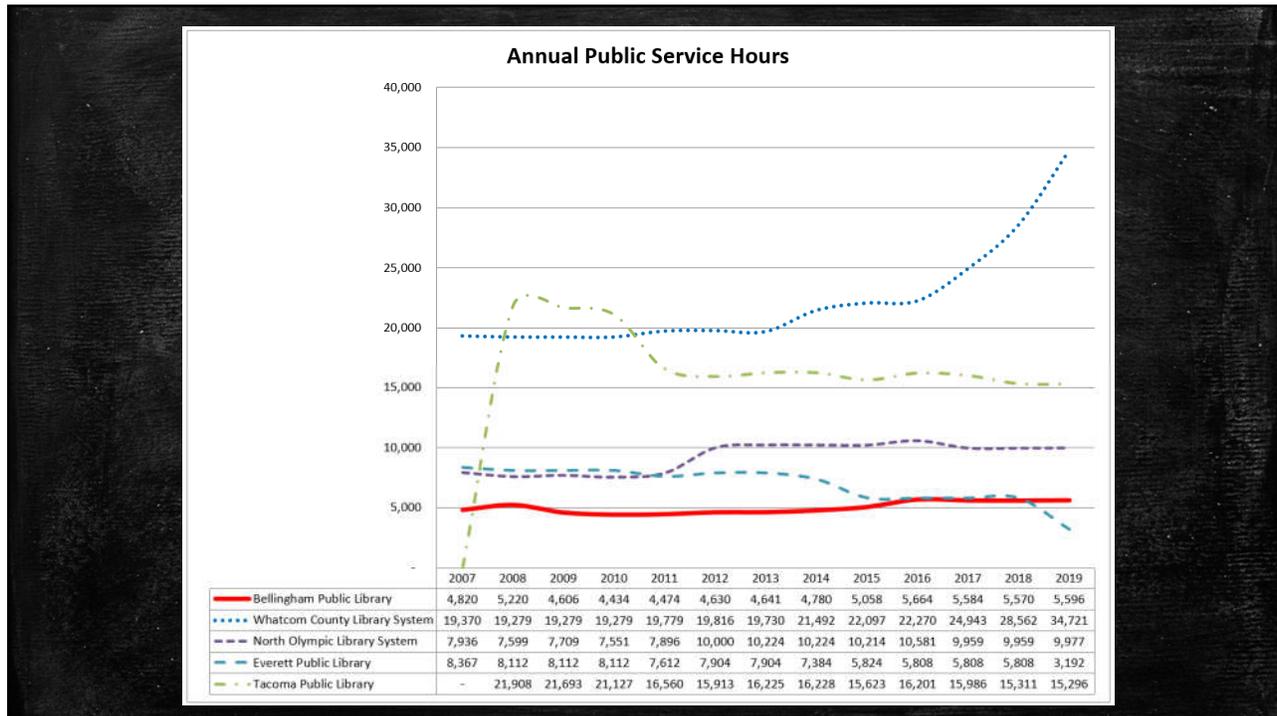
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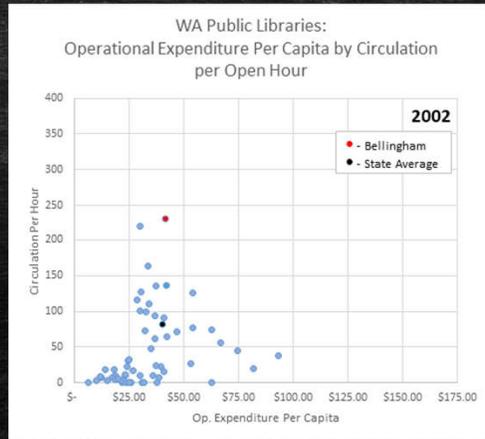
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31



32



33

## What Else...?

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350 columns of data to play with!

<https://www.bellinghampubliclibrary.org/wplsr-merged>

34

# What is a community foundation?



1

## COMMUNITY VISION: Everyone who lives here thrives.



2



## MISSION

Amplify the force of philanthropy—by connecting people, ideas and resources—so that communities flourish.



Whatcom  
**Community Foundation**

3



Whatcom  
**Community Foundation**

## What is an endowed fund and how do they work?

### **Investment Approach**

### **Fees**

### **Definitions**

Principal

Income

Spendable

### **Spending Rate**

4



Whatcom  
Community Foundation

## Funds that support Bellingham Public Library

**Bellingham Public Library Agency Endowment Fund** (endowed) Established in 1997 with a balance of \$175,513. Current balance: \$300,000. Total amount disbursed to BPL: \$135,500.

**Bellingham Public Library Designated Endowment Fund** (endowed) Total gifts to Fund: \$52,064. Total amount disbursed to BPL: \$11,207

**Bellingham Public Library Unrestricted Fund** (non-endowed)

**Bellingham Public Library Capital Fund** (non-endowed)

**Bellingham Public Library Materials Fund** (non-endowed)

**Fairhaven Library Branch Materials Fund** (non-endowed)

5



Whatcom  
Community Foundation

## Funds that support Bellingham Public Library

**Bayview Fund** (Endowed) - BPL is one of 8 organizations that benefit from this designated fund created by a bequest from the estate of Fredericka Bond in 2004. Total disbursements to BPL: \$24,359.

**The Robert Bragg & George Muldrow Endowment for the Bellingham Public Library (Endowed)** - To provide unrestricted support for the Bellingham Public Library that is not already being provided by the City of Bellingham. BPL is lone beneficiary of this designated fund established from Robert & George's estate in late 2017 with a gift of \$2.4 million – additional \$900K added in 2019. Current balance: \$4.4 million.

6



# Funds that support Bellingham Public Library

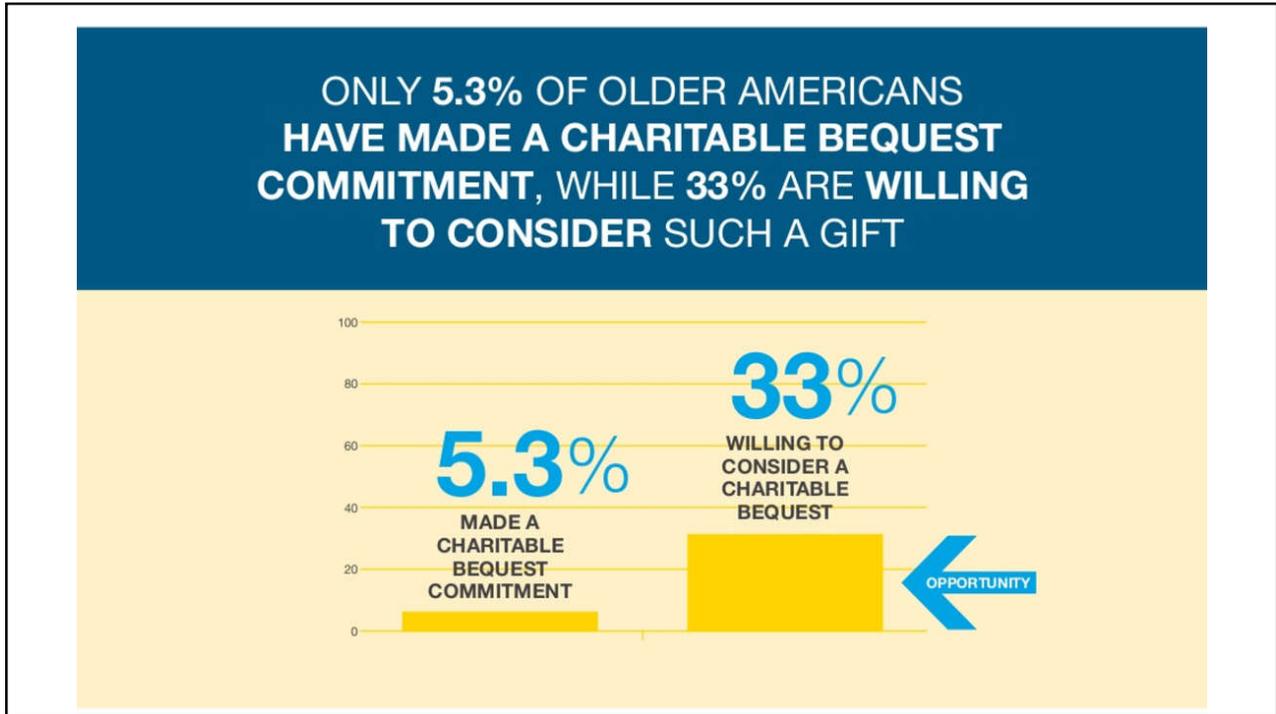
4.0000% of 3,295,119.99 (12 quarter avg) \$ 131,804.80

And here are the Q ending values from CS:

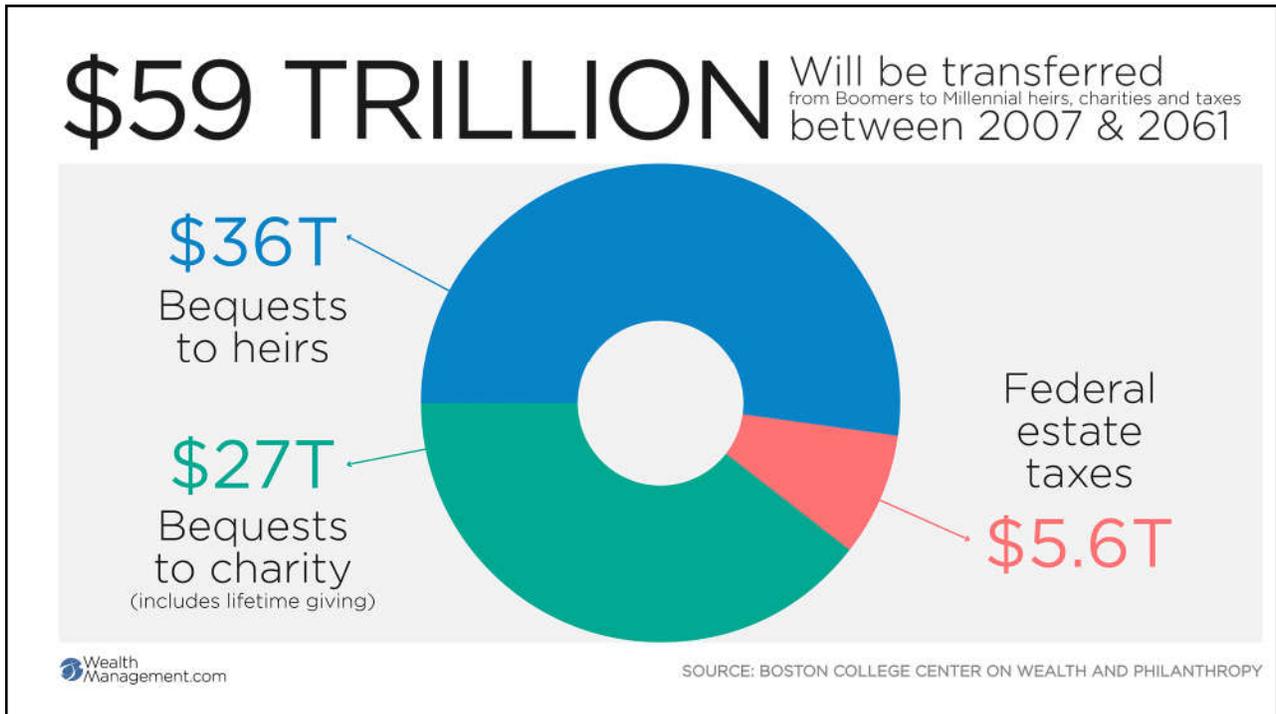
Quarter Ending Asset Values		
Date	Amount	
2020-12-31	4,470,908.46	Books are not closed for this period, amount may not match financials.
2020-09-30	4,028,942.17	
2020-06-30	3,818,726.44	
2020-03-31	3,293,136.83	
2019-12-31	3,918,388.82	
2019-09-30	3,703,513.67	
2019-06-30	3,666,030.34	
2019-03-31	2,624,066.83	
2018-12-31	2,373,758.95	
2018-09-30	2,622,685.88	
2018-06-30	2,531,343.00	
2018-03-31	2,489,938.13	
2017-12-31	2,525,928.87	

7

8



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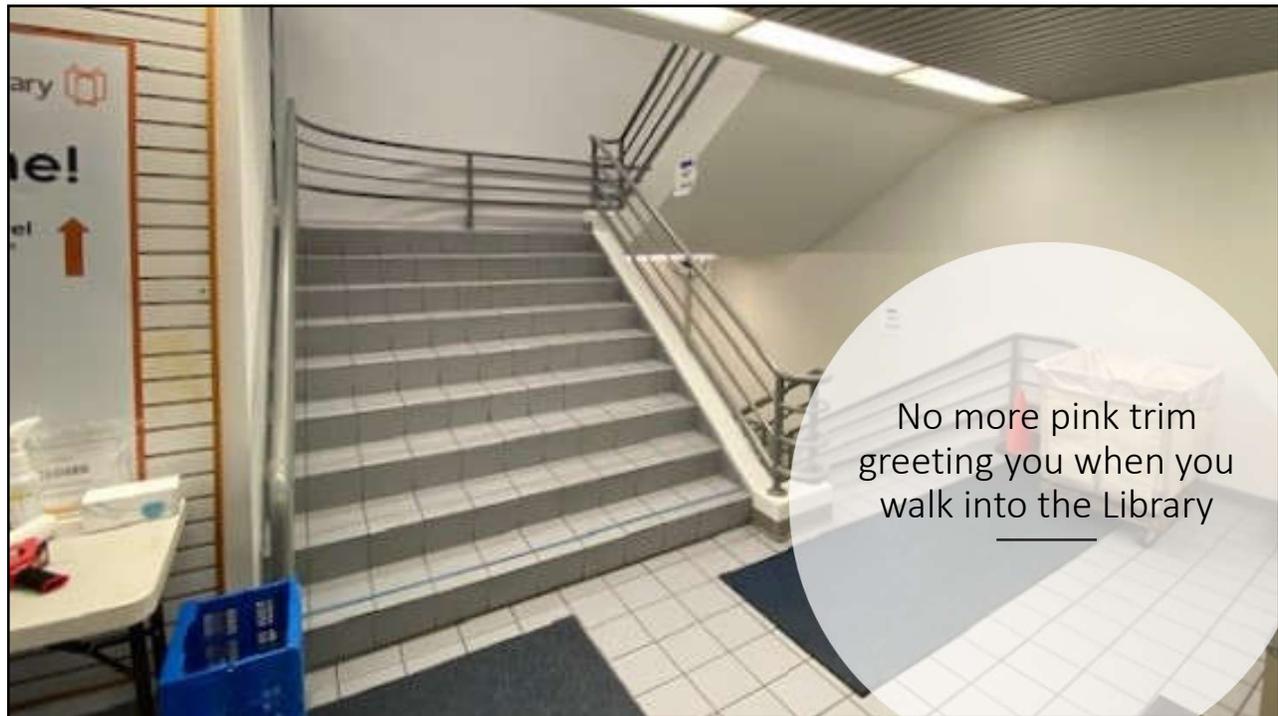


10

## Highlights from the Main floor remodel

- Painting mostly done
- Carpet installed
- Electrical continues
- Casework is going in (countertops and cabinets)

1

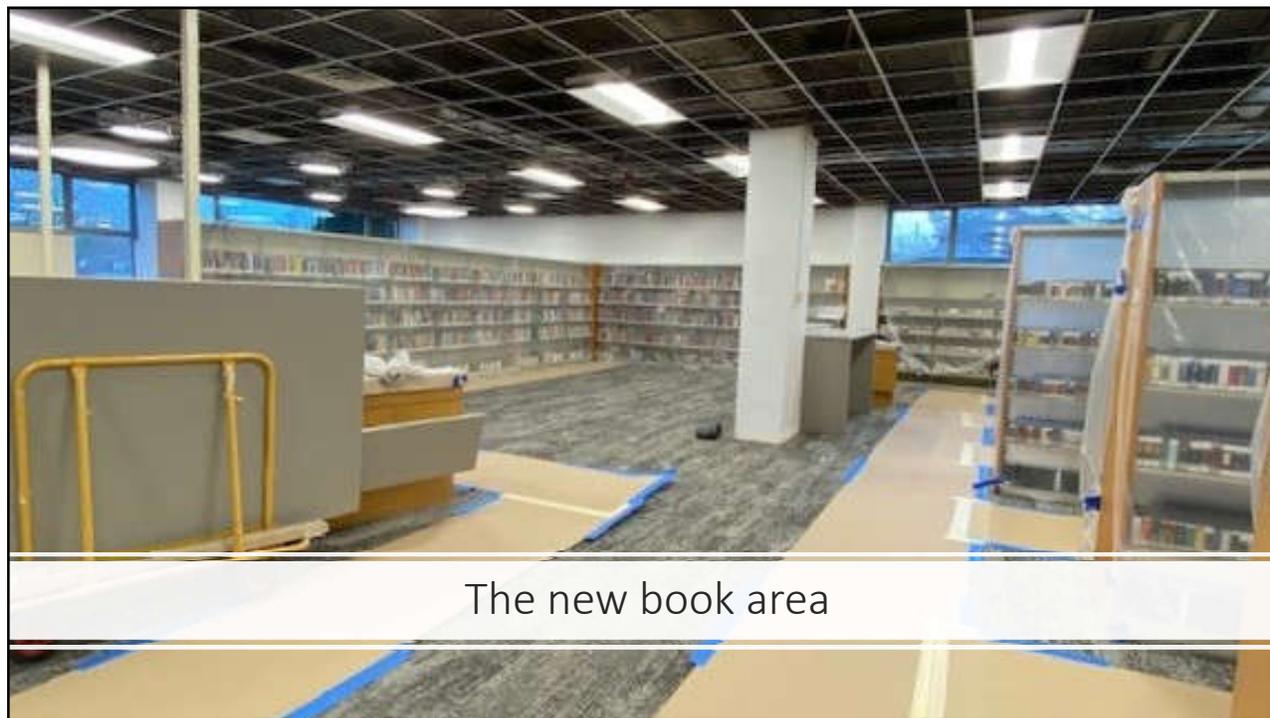


2



The new flooring in the book stacks

3



The new book area

4

The lovely new seating area!

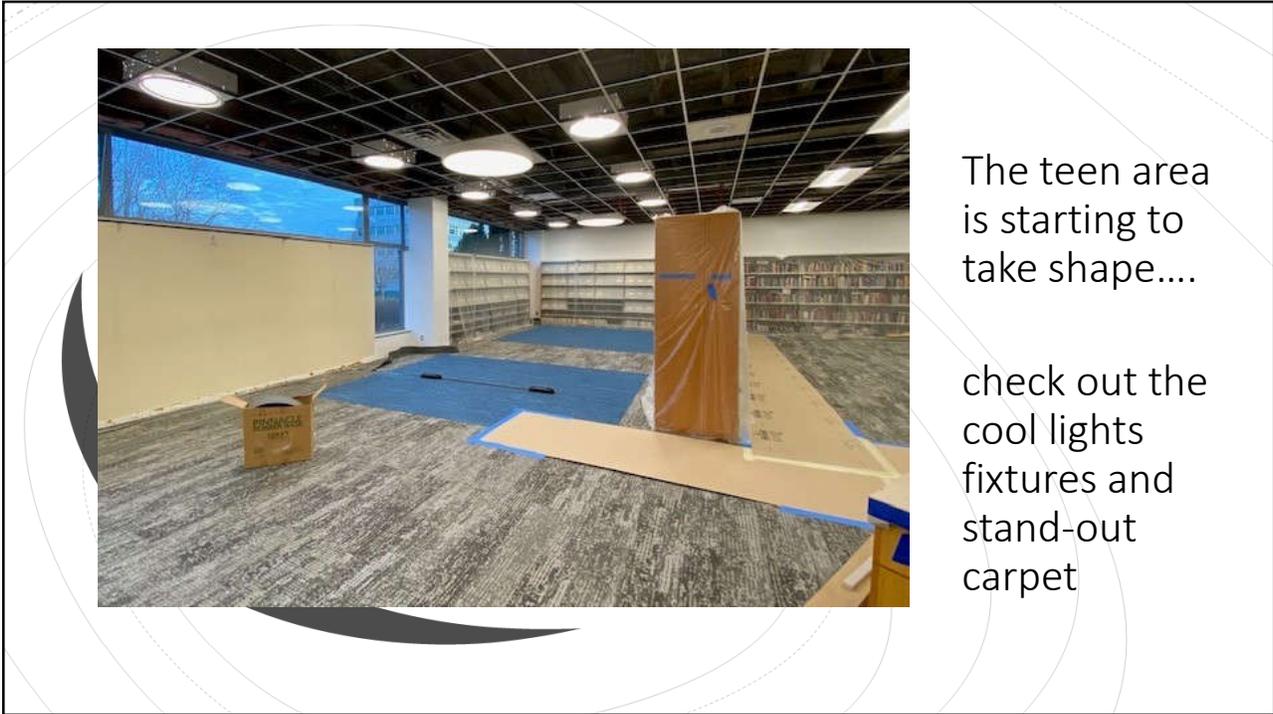


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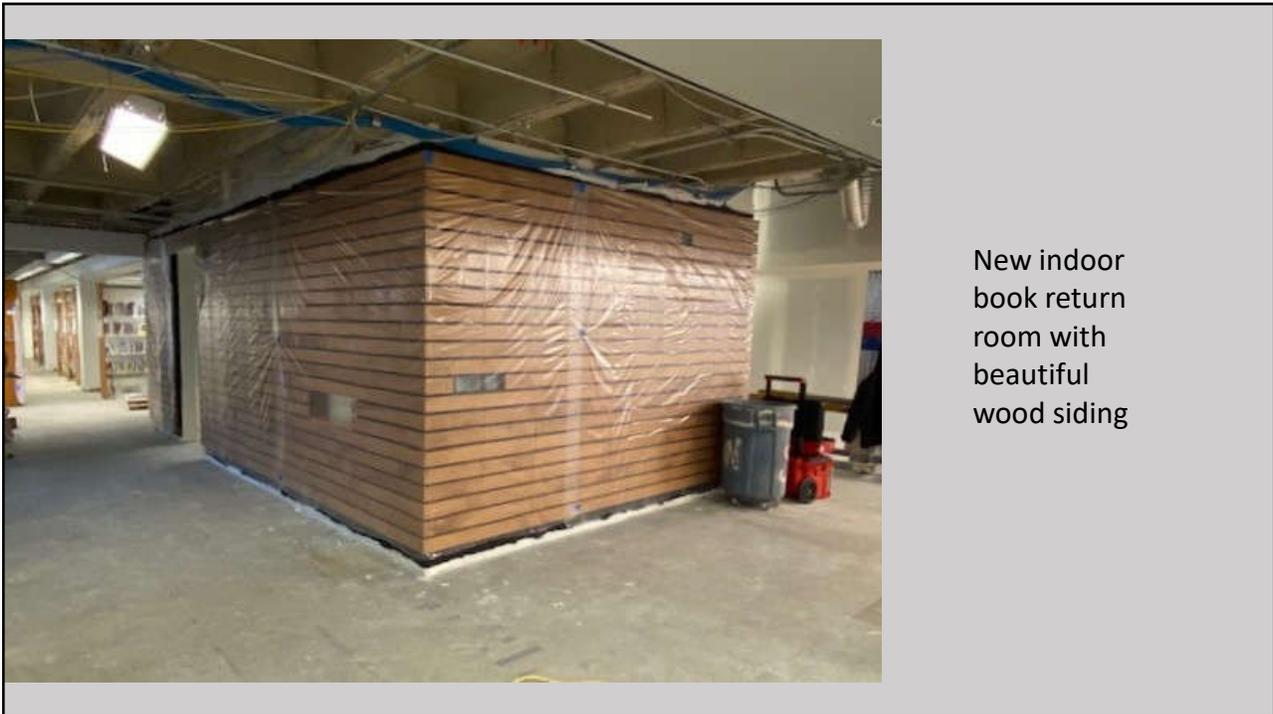


And in the offices in the staff area...

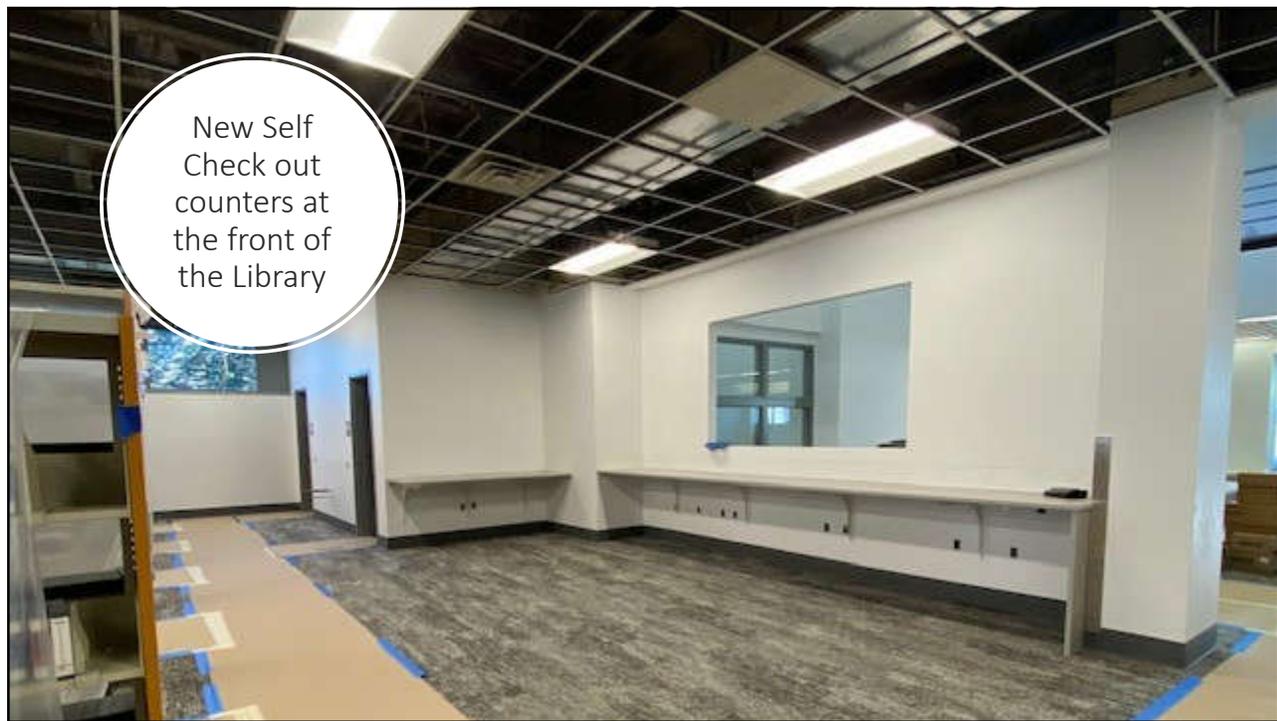
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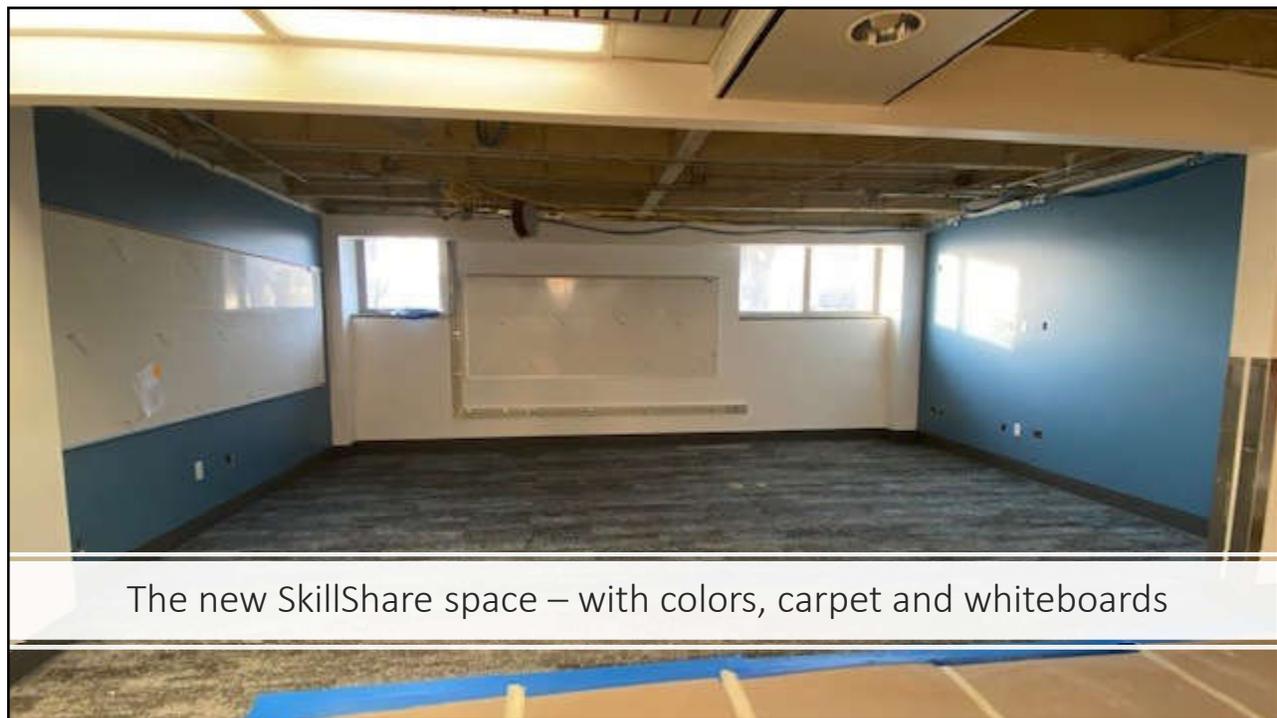
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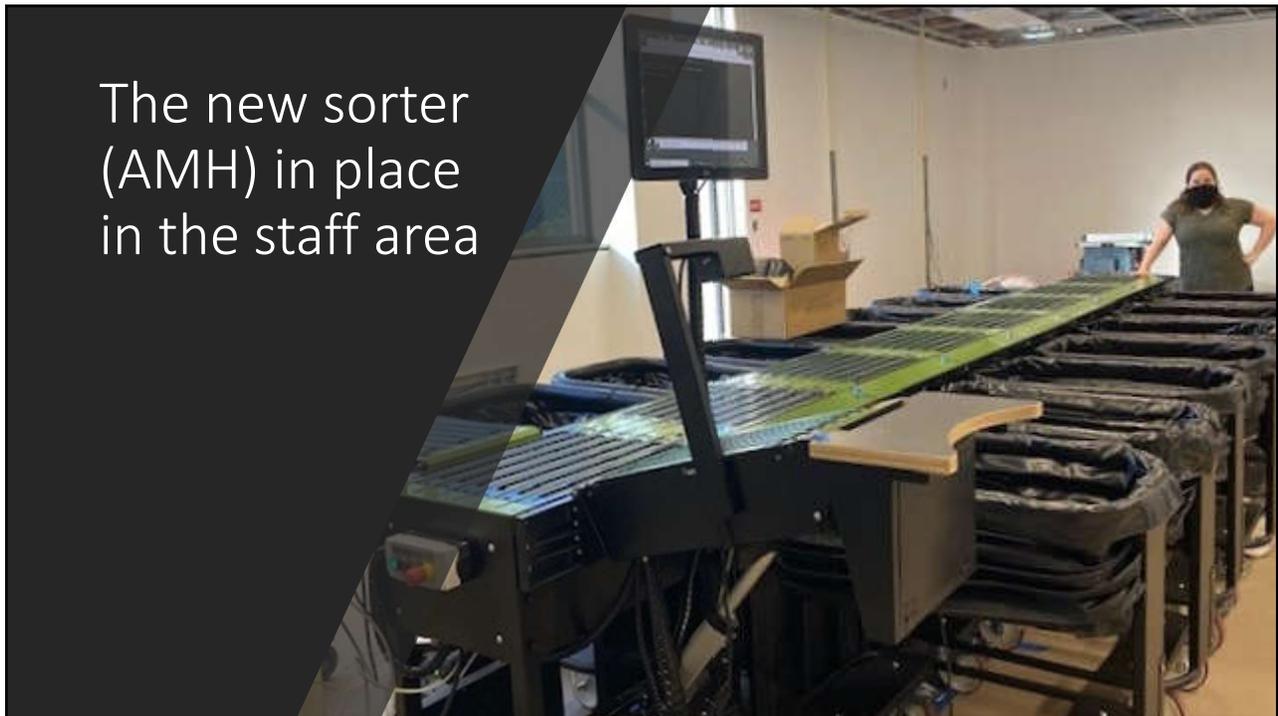
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10



11



12



If you've been wondering where we have been working during this construction

13

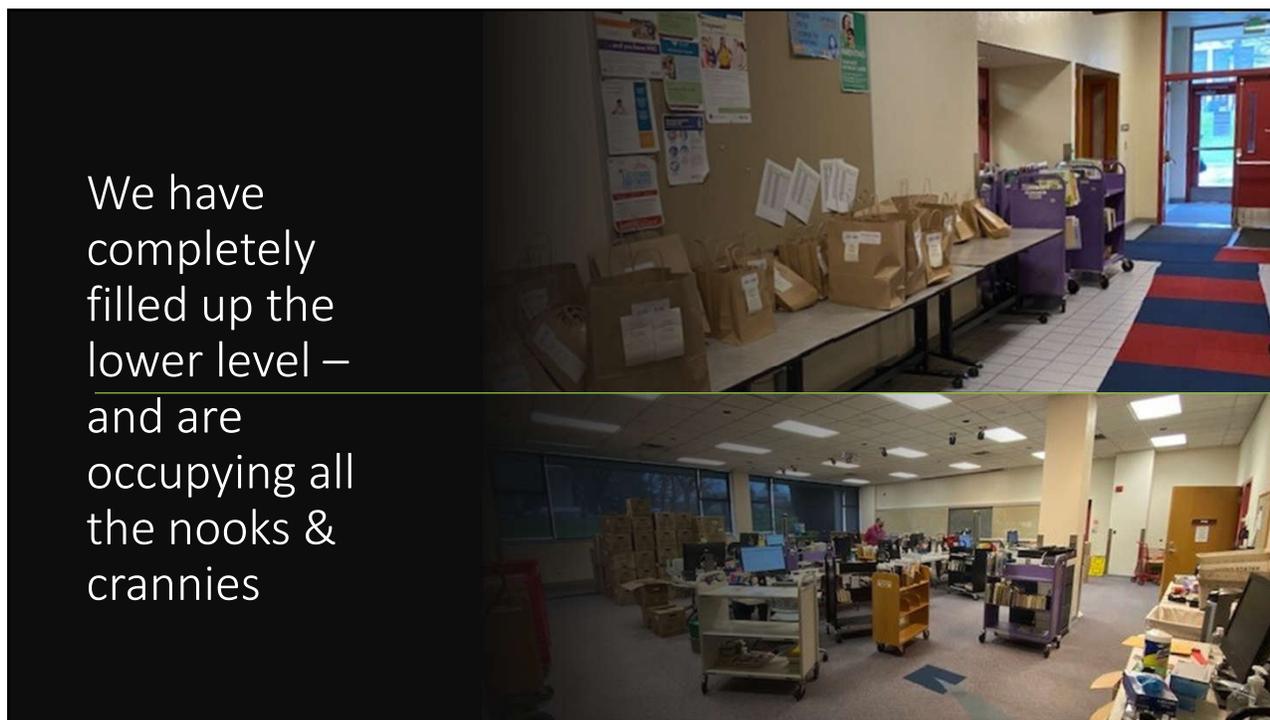


You've probably never seen the Dodson Room looking like this!

14



15



16