



What is Washington Anytime Library?

Your Bellingham Public Library card is the key to access thousands of ebooks, eaudiobooks, and emagazines in the Washington Anytime Library. This digital collection has fiction and nonfiction titles for children, teens, and adults. Download or stream books on your computer, smartphone, tablet, or newer eReader. Get started now!

What mobile devices work with Libby?

If you have a newer **mobile device**, a tablet or smartphone you can install the Libby **app**.

- **iOS** devices like **ipads** or **iphones** running iOS 9 or higher.
- **Android** devices like a **Samsung tablets** or **smartphones**, running Google OS 5.0 or higher.
 - Unfortunately, Kindle Fire tablets are **not** included in this category as they run Fire OS, instead of a true Android operating system. Kindle Fire owners can access the Washington Anytime Library collection through the older OverDrive app. Please see the 'Fire Tablet User Guide'.

How borrowing Library ebooks and audiobooks works

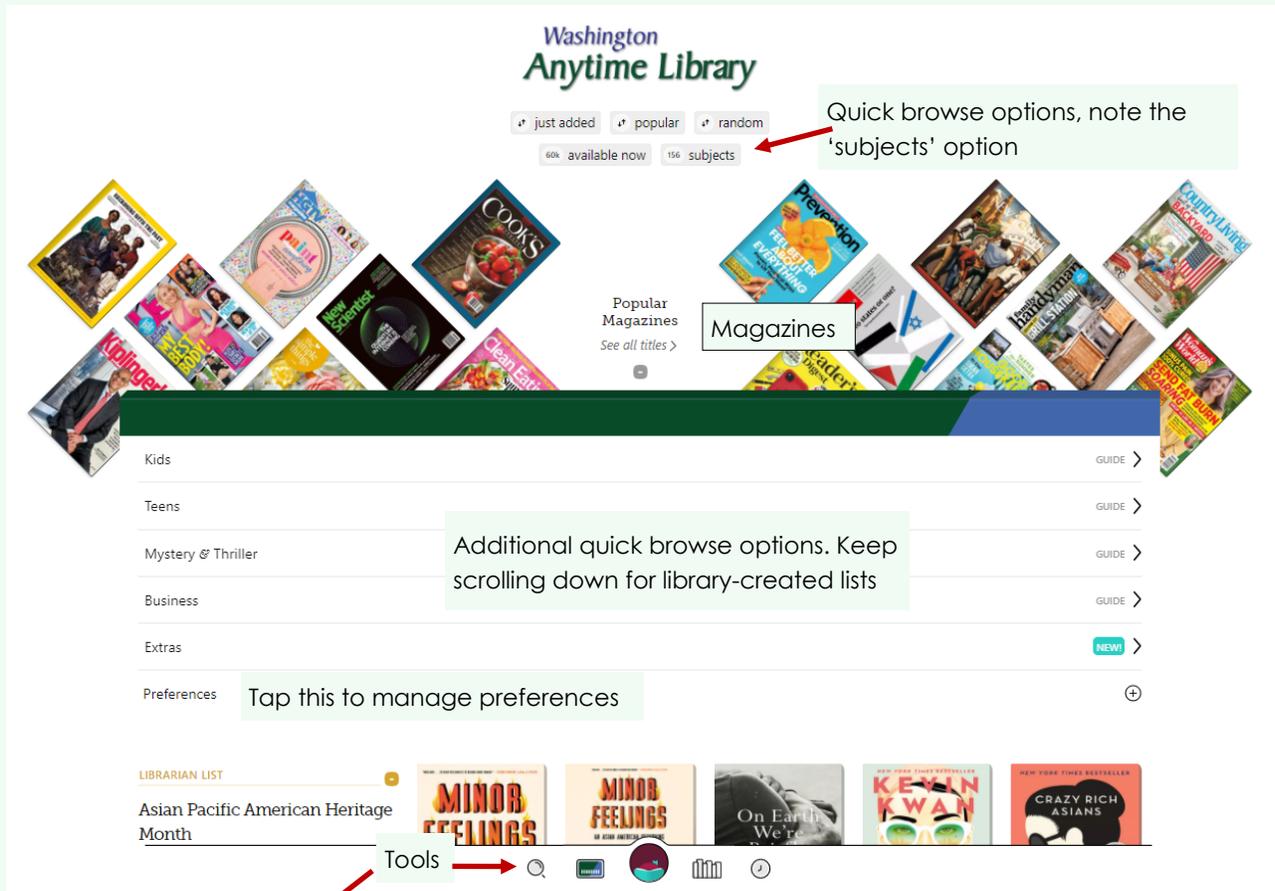
- Ebooks and audiobooks circulate like other library materials. The library owns a copy or copies of each title and they are checked out to one borrower at a time.
- If a title is available, you can borrow the item right away.
- If a title is checked out, you can place it on hold. Libby no longer offers automatic borrowing of holds, and no longer offers email notification on Android and iOS devices. You can choose to be notified when your title is available either by a push notification or an in-app menu badge. You will then have three days to borrow the title, choose to have it delivered later, or cancel the hold.
- A limited number of book titles are 'always available' to borrow without waiting lists or holds.
- You choose how long you borrow a title: 7, 14, or 21 days. Audiobooks and ebooks automatically expire after the lending period is complete.
- If you prefer, you can return an ebook or audiobook earlier than the due date.
- You may have **5** titles (ebooks and audiobooks) borrowed at a time, and **8** holds pending at a time.
- Library ebooks and audiobooks are accessed from the **Washington Anytime Library** online collection. The software and apps are provided by the **OverDrive** company; the newest version is called Libby.

Set up your mobile device with Libby

- If you have an **iOS** device, go to the Apple App Store and download the Libby app.
- If you have an **Android** device, go to the Google Play Store and download the Libby app.
- Once you have installed and opened the app, Libby will help you through the sign up process. You will be accessing your books from the **Washington Anytime Library** online collection, from either the Bellingham Public Library or the Whatcom County Library System, depending on your library card.
- You will be prompted for your library card number and PIN. The PIN is usually the last four digits of your phone number.

Navigating in Libby

Use these tools to move around in Libby and manage your titles.



Search-Tap this to search for a title, author, or series. Or, once there, click the 3 dot symbol for advanced search options such as subject, date added, and more.



Back-Tap this to get back to the home page, or back to the collection you were most recently browsing.



Help Menu-Tap this to open the Help Menu on the right side of your screen. Manage your notifications, or tap 'Get some help' for detailed instructions on using Libby.



Bookshelf-Tap this to see your current loans, holds, and tags. Tags are a way to organize lists of what you have read, or want to read.

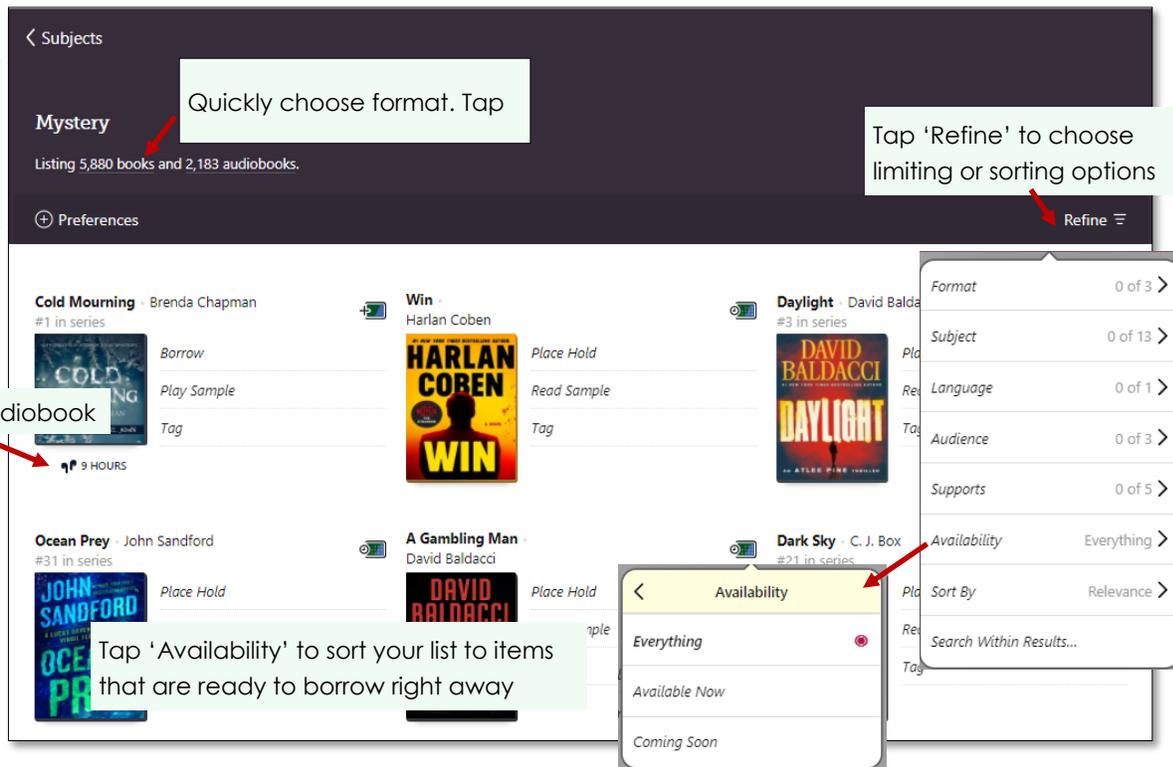


Timeline-Tap this to track the titles you've borrowed, placed on hold, renewed, or returned on the device you are using. You can turn this off if it is not useful.

Setting preferences and filtering result lists

- You can set your result preferences using the link on the home page or at the top of any result list. You can choose format (books, audiobooks, or magazines), language, audience, or availability. Once you tap 'Apply preferences', every search will result in a list with your preferences already applied.
- Refining is a different function and happens at the top of a result list.

Typical results list from a subject search



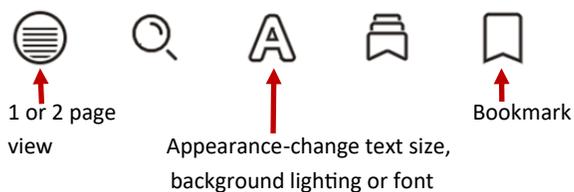
Borrowing titles

- When you find a title you like, tap the bookcover. This opens the details page with information about the title, as well as a link to read or listen to a sample of the book.
- Tap **'Borrow'**.
- Choose your loan period. Tap the underlined loan period on the confirmation page. If desired, select a new loan period. Now tap **Borrow** again.
- Your book will start downloading. Please note audiobooks take much longer to download than ebooks. Downloading is complete when you see this symbol (✓)
- Tap **Open Book**. The title will open with customizing tools available.



Reading or listening to titles-customizing tools

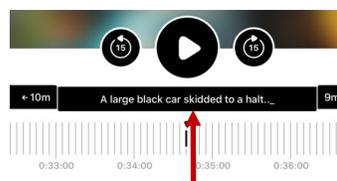
Ebook tools



Tap 'Chapters' to jump to a new chapter

Reading progress bar

Audiobook tools



Reading progress, tap middle bar to jump to new chapter, or drag to desired location

Placing holds

- If a title you want is checked out, you can place a hold on it.
- Tap the bookcover to get to the details page.
- Tap **Place a hold**. Libby will tell you how long you may have to wait to borrow the title, including the number of copies and number of people waiting. If you find the wait time acceptable, tap **Place a hold** again.
- The **Bookshelf** will show you all your holds, and tools to suspend or cancel your holds.

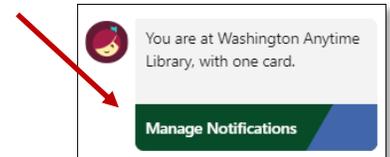


Bookshelf icon

Borrowing holds

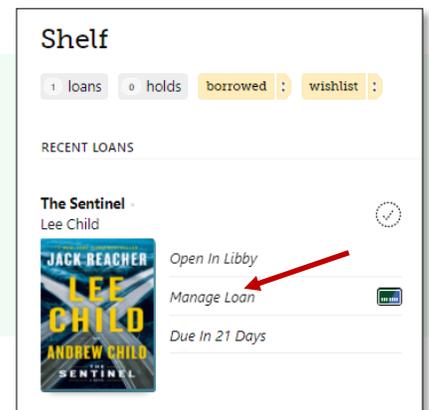
- Libby no longer offers automatic checkout of holds. Depending on which notification method you chose you will receive a push notification or an in-app menu badge when your title is available. You have three days to borrow the title, have it delivered later, or cancel the hold.
- Once notified, tap the **Bookshelf** icon to borrow your hold. Tap **Borrow** beside the title.
- Don't know what notification method you chose? Tap the Help Menu icon at the bottom of the page. Look to the right of your screen for the words 'Manage Notifications'.

Help Menu icon



Returning titles early

- Your title will return itself on its due date. You can also return it early, especially when you know people are waiting.
- Tap the **Bookshelf** icon, then click 'loans'.
- Tap 'Manage Loan' located next to the bookcover.
- Tap 'Return Early' and then 'Return' again.



Need more help? Ask Libby or your library

- For Libby tap the Help Menu icon at the bottom of the page.
- Look to the right of your screen and tap 'Get Some Help'.
- The library offers one-on-one Tech Basics Coaching sessions. Call **360-778-7323, ext 3** to sign up for the next available session. Bring your device with you and we will do our best to help you resolve any problems.

Help Menu icon

